

MINUTES

STEUBEN COUNTY SWCD BOARD MEETING

Steuben County Community Center • Multi-Purpose Room • 317 S. Wayne Street, Angola, Indiana 46703

April 14, 2021

IN ATTENDANCE:

District Supervisors
 Kayleen Hart
 Craig Holman
 Chuck Howard
 David Perkins
 Beth Williams

Natural Resource Conservation Service (NRCS)
 Arthur Franke, District Conservationist

Indiana State Department of Agriculture (ISDA)
 Kate Sanders, Resource Specialist

SWCD

Janel Meyer, Administrative Coordinator
 Aimee Wentworth, Resource Conservationist

I. CALL TO ORDER

The SWCD Board meeting was called to order by Steuben SWCD Chairman Craig Holman at 5:02 p.m.

II. MINUTES OF THE LAST MEETING (3-10-21)

The Board members were asked to consider the minutes of the March 10, 2021 Board meeting. There being no additions or corrections, the following action was taken:

Chuck Howard moved to approve the minutes of the March 10, 2021 Steuben County SWCD Board meeting as presented. Seconded by David Perkins. Motion carried.

III. TREASURER'S REPORT

Janel Meyer provided the financial report for the March 9 to April 8, 2021 period. Financial reports and bank statements were sent to the Board Supervisors for review in advance of the meeting. Supervisors also received a hard copy in their folders.

Report for period ending April 8, 2021:

<u>General Fund - All Accounts</u>			
Checking	\$ 53,998.48		
Statement Savings	<u>41,876.34</u>		
Total	\$ 95,874.82		
<i>Checking account</i>		<i>Savings account</i>	
<i>balance 3/8/21</i>	\$ 55,458.98	<i>balance 3/8/21</i>	\$ 41,875.98
<i>Receipts</i>	\$ 1,643.00	<i>Interest</i>	\$ 0.36
<i>Disbursement</i>	<u>(\$ 3,103.50)</u>	<i>Disbursement</i>	<u>(\$ 0.00)</u>
	\$ 53,998.48		\$41,876.34

Additional information provided with monthly claims for Board review and verification included:

1. Deposit & Check detail report; 2. Checking & Savings account bank statements; 3. Checking & Savings account reconciliations; 4. Staff payroll approval form, time sheets, compensatory time logs and March vehicle log. Janel reported total checking account receipts of \$1,643 which included affiliate memberships, flag sales, and tree delivery donations. Disbursement was \$3,103.50 which included annual meeting expenses, conservation camp shelter reservation, contractual services, office supplies, operating expenses, and printing/ mailing costs for the SWCD annual report. There being no questions or comments regarding the Treasurer's Report, Chairman Holman called for a motion to approve.

David Perkins moved to approve the Treasurer's Report for the period ending April 8, 2021, as presented; seconded by Kayleen Hart. Motion carried.

IV. COMMITTEE REPORTS

a. Natural Resources/Technical Assistance

Beth Williams, Chair

i. Agricultural Improvement Act of 2018 (Farm Bill) / NRCS / FSA

1. Talking Points were provided in the Supervisors packets. NRCS District Conservationist Arthur Franke discussed the highlights. This included Senate Bill 389 -- related to the

proposed change to Indiana's wetland laws. NRCS will continue to implement the requirements in the Food Security Act of 1985, as amended, and Executive Order 1099, and will continue to promote and administer their wetland restoration efforts as authorized through Farm Bill Programs.

2. Arthur shared NRCS, SWCD and IASWCD staff completed the tillage transect on March 25-26, 2021. No data summary was available. Unfortunately, the 2021 spreadsheet did not include built-in macros; past spreadsheets contained macros which provided a quick/detailed report of the data collected. He advised Indiana experienced another record year for Environmental Quality Incentives Program (EQIP) applications. There is decreased funding available for 2021. Additional monies may be available - Indiana will submit a request; however, additional funds are not guaranteed.
Kayleen Hart, FSA Program Technician, reported the 2021 Agricultural Risk Coverage (ARC)/Price Loss Coverage (PLC) signup was completed. Coronavirus Food Assistance Program 3 (CFAP3) "top up" payments of \$20/acre were recently issued to producers who had participated in the CFAP2 program last year.

ii. Watershed Projects and Organizations/SWCD

-Southeastern Lake Michigan Basin: St. Joe River West (HUC 8) (Lake Michigan)

Sub-watersheds:

1. Pigeon Creek Watershed

- a. Janel provided updates on the three remaining contracts for the Pigeon Creek Great Lakes Sediment and Nutrient Reduction Program Grant (GLSNRP). Two out of the three producers plan to implement their forage/biomass practices this spring. The third producer is unsure whether he can start his project due to personal funding issues (forage/biomass planting with fencing). All contract holders have been advised their planting will need to be completed by May 15th per NRCS seeding specifications. Janel shared her disappointment with the Board about the producer who may not complete his contract. The GLSNRP grant contract agreement with the Great Lakes Commission (GLC) was specifically modified for this producer/project. She will work with Art to identify individuals who may have unfunded EQIP applications that fit within the scope of the recent grant modification. Janel completed/submitted the GLC Pigeon Creek GLSNRP Grant quarterly report by the deadline. A copy was provided to the Board for review
- b. Chairman Holman signed the Watershed Land Treatment Project (WLTP) grant application/contract for the 52.1 forage/biomass planting in the Silver Lake sub-watershed; project approved at the January 13, 2021 Board meeting and amended at the March 10, 2021 meeting. Janel requested the Board consider amending the February 10, 2021 motion for a 3-row windbreak planting in the Mud Creek sub-watershed using the Pigeon Creek WLTP grant. The landowner would like to expand the planting to 3 separate 1-row windbreaks, totaling 2,340 ft. The windbreak planting will be moved to spring 2022 when a larger selection of trees is available through the Indiana State Nursery.

David Perkins moved to approve amending the February 10, 2021 Board motion, increasing the 3-row windbreak planting in the Mud Creek sub-watershed of Pigeon Creek to 2,340 ft. using the 2020 Pigeon Creek Lake and River Enhancement (LARE) Watershed Land Treatment Project (WLTP) Grant. Kayleen Hart seconded the motion; motion passed.

Janel advised the 17.24 forage/biomass planting in the Otter Lake sub-watershed was completed. The producer provided all invoices and seed tags; staff will verify the practice implementation in the next couple weeks.

- c. The Board discussed a 15-acre forage/biomass planting and fencing application in the Little Turkey Lake-Turkey Creek sub-watershed. Janel advised there is approximately \$8,000 remaining in the grant. The landowner recently purchased property and will be converting cropland into pasture for cattle. This cropland is categorized as Highly Erodible (HEL). Landowner wants to establish a grass-legume mix for rotational grazing and erosion control. The area will be fenced to regulate livestock access/permit proper grazing distribution. Planting planned for this spring. The Board discussed the remaining funding in the grant and agreed to approve 400 ft. of fencing where the property abuts a Lake of the Woods ditch.

A motion was made by Chuck Howard to approve the 15-acre forage/biomass planting and 400 ft. of fencing in the Little Turkey Lake-Turkey Creek sub-watershed of Pigeon Creek using the 2020 Pigeon Creek Lake and River Enhancement (LARE) Watershed Land Treatment Project (WLTP) Grant.

Seconded by David Perkins. Motion carried.

2. Fawn River Watershed WLTP Grant

Janel requested the Board consider amending the ~3,000 ft. fencing project in the Town of Orland sub-watershed, approved at the SWCD July 8, 2020 Board meeting. This application was approved for \$3,597.33, the amount of funding remaining in the 2018 Fawn LARE WLTP grant. Janel asked the Board to consider fully funding the practice using the 2020 Fawn LARE WLTP grant. She also asked the Board to approve an additional 215' of fence; the landowner wants to split an area into additional paddocks to permit proper grazing distribution.

Kayleen Hart moved to approve amending the July 8, 2020 Board motion, increasing the amount of fencing by 215' and increasing the cost share amount to cover the maximum cost share payment allowed for the fencing project in the Town of Orland sub-watershed of Fawn River using the 2020 Fawn River Lake and River Enhancement (LARE) Watershed Land Treatment Project (WLTP) grant fund.

Seconded by David Perkins. Motion carried.

Janel provided an update on two projects discussed at the February 10, 2021 Board meeting; a ½-acre tree planting in the Snow Lake sub-watershed (approved by the Board) and an application for a forage/biomass planting and fencing project in the Lake James-Crooked Creek sub-watershed (project discussion was tabled). A contract application for the tree planting has not been completed since Janel has been unable to confirm the landowner's interest. Janel expressed reservations about approving the forage/biomass planting and fencing project. The Board discussed the benefit of a fall forage/biomass planting since the landowner will convert a 35-acre row crop into permanent cover. The Board did not approve funding the fencing portion of the project due to limited grant funding.

A motion was made by Kayleen Hart to approve the 35-acre forage/biomass planting in the Lake James-Crooked Creek sub-watershed of Fawn River using the 2020 Fawn River Lake and River Enhancement (LARE) Watershed Land Treatment Project (WLTP) Grant. Seconded by David Perkins. Motion carried.

The Board discussed three applications for consideration using the Fawn River LARE WLTP grant. They reviewed each project, their location, and discussed the benefits of adding the conservation practices.

- 1.6-acre windbreak/shelterbelt establishment in the Town of Orland sub-watershed. The landowner recently purchased the property and wants to convert former cropland into wildlife habitat.

David Perkins made a motion to approve the 1.6-acre windbreak/shelterbelt establishment in the Town of Orland sub-watershed of Fawn River using the 2020 Fawn River Lake and River Enhancement (LARE) Watershed Land Treatment Project (WLTP) Grant. Seconded by Chuck Howard, motion carried.

- 1.4-acre wildlife habitat/pollinator planting in the Lake James-Crooked Creek sub-watershed. The landowner wants to convert an overgrown hayfield and lawn into wildlife habitat specific to pollinator species.

A motion was made by Kayleen Hart to approve the 1.4-acre wildlife habitat pollinator planting in the Lake James-Crooked Creek sub-watershed of Fawn River using the 2020 Fawn River Lake and River Enhancement (LARE) Watershed Land Treatment Project (WLTP) Grant; seconded by Chuck Howard. Motion carried.

- 1.7-acre tree/shrub establishment & 0.5-acre wildlife habitat/pollinator planting in the Snow Lake sub-watershed. The landowner wants to convert a dormant field (last farmed in the 90's), now growing with goldenrod, fescue, and autumn olive, into a more productive habitat for wildlife.

A motion was made by Beth Williams to approve the 1.7-acre tree/shrub establishment and 0.5-acre wildlife habitat/pollinator planting in the Snow Lake sub-watershed of Fawn River using the 2020 Fawn River Lake and River Enhancement (LARE) Watershed Land Treatment Project (WLTP) Grant. Seconded by Kayleen Hart; Motion carried.

3. Friends of the St. Joseph River (FotSJR)

a. Aimee Wentworth participated in the March 25, 2021 meeting virtually. She reported meeting highlights which included a discussion on SB 389, holding the annual celebration in person and a project update for the St. Joseph River watershed inventory. Doug McLaughlin presented information about this inventory, mapping priority areas of the river (GPS documentation for invasive plant species, riparian zone data, and water quality data). In the fall of 2020, two kayak teams covered 49 miles of river in 18 days. The St. Joseph County,

Michigan Conservation District submitted a grant extension request to the Great Lakes Restoration Initiative (GLRI) to continue this inventory; the application was not funded. They asked the FotSJR for monies to purchase equipment to continue the project; however, the discussion was tabled until a project summary and funds requested summary could be presented to the FotSJR board. Janel reported the Steuben SWCD submitted a letter of support last fall for the GLRI grant application.

b. The next FotSJR monthly board meeting is scheduled for April 22, 2021.

4. St. Joseph River Basin Commission (SJRBC)

a. The SJRBC will be holding their 21st Annual Symposium virtually on May 14, 2021.

Each Supervisor also received a copy of the letter addressed to Governor Holcomb and the members of the General Assembly regarding opposition to SEA 389.

iii. Western Lake Erie Basin (WLEB): St. Joe River East (HUC 8) (Lake Erie)

Sub-watersheds:

1. Upper St. Joe River (SJR) – Includes Fish Creek, Nettle, and West Branch Sub-Watersheds:

a. Janel, Aimee, Art, and Kate participated in the March 24, 2021 WLEB Indiana partnership meeting. Purpose of meeting was to review current efforts and issues and discuss/update the action plan to capture accomplishments. Kate provided a report on the KPS/QuickWash® system; QuickWash® is a two-stage process that recovers phosphorus from animal manure solids, resulting in a product that can be used as fertilizer. This emerging technology could play an important role in the reduction of harmful algal blooms (HABs) in Lake Erie.

2. Maumee River Basin Commission (MRBC)

a. The MRBC met April 1, 2021. No update was provided.

b. Janel and Aimee participated in the April 13, 2021 SJR Flood Risk and Channel Stability Assessment virtually. The MRBC hired Christopher B. Burke Engineering to develop a flood risk management plan to assess the overall functional health of the SJR and identify opportunities to mitigate flood hazards. Janel reported this is the study the SJRBC would like to do in Pigeon Creek in 2022, if funding can be secured.

iv. Entire County

1. Clean Water Indiana (CWI) Grants

Janel provided an update on CWI grant contracts; all participants have indicated they will complete projects by late spring/early summer. Janel was advised by ISDA District Support Specialist (DSS) Jennifer Thum the Steuben SWCD CWI Urban Grant will end in July.

2. District Cost Share

a. The Board discussed two applications for consideration using Steuben SWCD 2021 District Cost Share. They reviewed each project, their location, and discussed the benefits of adding these conservation practices.

- 1.0-acre interseeding in the West Branch of Fish Creek. This is the project Chairman Holman presented at the March 10, 2021 Board meeting; the item was tabled until Art could perform a site visit to assess the resource need. Art reported the property is experiencing severe erosion. He recommended interseeding as a short-term solution to help reduce erosion. The ideal solution is grassed waterways. The Board discussed the NRCS cost share of \$50/acre for this practice and set a flat rate of \$150 for the project.

Chuck Howard made a motion to approve the 1.0-acre interseeding project in the West Branch of Fish Creek using the Steuben County Soil & Water Conservation District 2021 Cost Share Program, paying a flat-rate of \$150. Kayleen Hart seconded the motion; motion carried.

- Cover Crop application in the Fawn River Watershed near Orland, Indiana. The District received a request for cost-share assistance for planting cover crops in fall 2021. Per LARE guidelines, the current Fawn River WLTP grant can't be used. The Board discussed the cost-share rate and determined where cover crops can be planted (HEL) fields.

A motion was made by Chuck Howard to approve a maximum of 200-acres of cover crops in the Fawn River Watershed using the 2021 Steuben County SWCD 2021 Cost Share Program, paying a maximum cost-share rate of \$20/acre. Only Highly Erodible fields may be planted. Seconded by David Perkins. Motion carried.

3. Steuben County Lakes Council (SCLC)

a. Janel attended the April 3, 2021 SCLC monthly board meeting. She reported the meeting was an in-person and virtual combination; many technical difficulties occurred. Other highlights included SB 389 discussion and sharing of water quality data.

b. The next SCLC monthly board meeting is scheduled for May 1, 2021.

b. District Operations/Marketing

Chuck Howard, Chair

i. SWCD Training/Public Relations, etc.

1. Field Visits/Trainings

a. NE Indiana Tri-State Regional Science Fair • March 13, 2021 (*virtual*): Janel participated in the regional science fair and shared information about the first, second, and third place Conservation Award project winners. She asked the Board to amend their February 10, 2021 motion approving support for the special conservation awards since cost exceeded \$75.

Kayleen Hart motioned to amend the February 10, 2021 Board motion, increasing the Steuben County SWCD's support of the Tri-State Regional Science Fair Special Conservation Awards for March 13, 2021 to \$101. Seconded by Beth Williams. Motion was approved.

b. Coffee & Nutrient Management • March 16, 2021 (*virtual*): Janel and Aimee participated. John Mischler (Merry Lea Environmental Learning Center, Goshen College) presented in-depth information about nutrient cycling and soil biology. Ben Wicker (Indiana Ag. Nutrient Alliance) reviewed the framework of the 4R's and provided tools to apply the 4R strategies for farming operations. Presentation and minutes available at the Allen County SWCD website.

c. Beneficial Invertebrates in our Soil • March 17, 2021 (*virtual*): Janel and Aimee participated. Webinar reviewed diversity of soil invertebrates and their role in soil health, ways to observe and monitor them, and farming practices that improve production.

d. Steuben County Life Planning Meeting • March 18, 2021: Janel and Aimee met with Bill Schmidt at the Community Center to begin planning the 2021 Steuben County Life program.

e. Tree Pickup • March 23, 2021: Tim Groosbeck, Janel, Aimee, and Art assisted.

f. Wetlands & Pollinators: Water Quality Practice Benefits • March 31, 2021 (*virtual*): Aimee participated. Webinar how wetlands support pollinators, selecting native plants, common pollinator groups, and showcased examples of successful restoration projects that incorporated pollinator habitats.

g. Purdue Senior Design Team WWTP Project Meeting • April 1, 2021 (*virtual*): Janel and Aimee met virtually with a group of Purdue University students to discuss how the SWCD could assist them with outreach efforts to increase public awareness of chlorides in Angola's wastewater.

h. Global Soil Diversity Webinar • April 5, 2021 (*virtual*): Janel and Aimee participated.

i. Farm Drainage Workshop • April 6, 2021 (*virtual*): Janel and Aimee participated. Workshop featured Eileen Kladvko, Purdue University Professor of Agronomy; Dr. Jerry Sweeten, Research Ecologist, Ecosystems Connections Institute, LLC; Frank Gibbs, WSCD, LLC; and Purdue Extension Educator Ed Farris.

j. Elkhart SWCD Education Training • April 7, 2021: Janel arranged for Aimee to meet with Jenna Wait, Elkhart SWCDs Education Conservationist, to review educational materials for project ideas and receive training on Filmora Pro, our video/audio editing software.

k. IASWCD Lunch 'n Learn • Video & Audio Editing • April 7, 2021 (*virtual*): Janel participated. Recording available on the IASWCD website.

l. IASWCD Lunch 'n Learn: Urban/Small-Scale Ag • April 14, 2021 (*virtual*): Janel and Aimee participated. Recording available on the IASWCD website.

m. Project Wild Workshop: Aimee requested approval to attend a June 17, 2021 educator's workshop; registration fee of \$25.

Beth Williams made a motion to support Aimee Wentworth's \$25 registration for the June 17, 2021 Project Wild Educators Workshop in Elkhart; seconded by Kayleen Hart. Motion carried.

2. March Tally Sheets were provided in the Supervisor's packets.

ii. Indiana Conservation Partnership

1. March 25-26, 2021 Tillage Transect (*see notes under Agricultural Improvement Act of 2018*).

2. Urban and Small Farmer Efforts Training Webinar • April 19, 2021

Staff will participate to learn about current/future opportunities from partnership efforts between NRCS, IASWCD, Allen, Marion, Warrick SWCDs, Purdue, and the Pollinator Partnership to assist urban/small farmers with their soil health efforts.

iii. Indiana Association of Soil and Water Conservation Districts

1. River Friendly Farmer

Janel asked the Supervisors to start thinking about individuals to nominate.

2. Lunch 'n Learn Training Sessions (see above; next session to feature information about Envirothon).
- iv. State Department of Agriculture
 1. Steuben SWCD March 10, 2021 Annual Meeting: Janel shared a comment she received about the annual meeting; Supervisors didn't look at the camera/ audience.
 2. District Support Specialist (DSS)/Resource Specialist Update: Kate reviewed the DSS April 2021 update and announced virtual trainings: new Supervisor training (April 20th, 6:00 p.m.); IASWCD/ISDA NE Regional Meeting (June 17th, 7:00 p.m.), and State Board of Accounts December 1, 2021 training. She discussed the availability of water quality testing kits for agricultural producers in the WLEB. Kits are to get an idea what nutrients are leaving the field – kits are not for regulation nor will results be collected. Available in the SWCD office.

c. Budget and Finance

Kayleen Hart, Chair

- i. April 13, 2021 Steuben County Council Meeting

SWCD on County Council's April 13th agenda to introduce Aimee Wentworth as the new Resource Conservationist and introduce Janel to new Council members. Janel reported they compiled a booklet for Council and Commissioners regarding the purpose of an SWCD. Board Supervisors received a copy of this document in their packet.
- ii. Annual Plan

Each Supervisor was emailed a copy of the Annual Plan prior to the meeting for review. A hard copy was also available in their packets. Janel reviewed sections that needed updating and asked the Board to review/provide feedback prior to the May meeting. The Board reviewed the Steuben County SWCD Chairman, Vice Chairman, and Secretary assignments.

 - *A motion was made by Chuck Howard to nominate Kayleen Hart to serve as Steuben SWCD Chair; seconded by David Perkins. Motion carried.*
 - *A motion was made by Kayleen Hart to keep the Vice Chair assignment the same (Chuck Howard); seconded by David Perkins. Motion carried.*
 - *David Perkins made a motion to nominate Beth Williams to serve as Steuben SWCD Secretary; seconded by Chuck Howard. Motion carried.*

The Board also reviewed Steuben County SWCD Committee Assignments.

 - *David Perkins made a motion for Chuck Howard to serve as Chair of the District Operations Committee with Kayleen Hart as a member; seconded by Beth Williams. Motion carried.*
 - *Chuck Howard made a motion for Kayleen Hart to serve as Chair of the Budget and Finance Committee with Craig Holman as a member; seconded by David Perkins. Motion carried.*
 - *Chuck Howard made a motion for David Perkins to serve as Chair of the Information and Education Committee with Craig Holman as a member; seconded by Kayleen Hart. Motion carried.*
 - *David Perkins made a motion for Beth Williams to serve as Chair of the Natural Resource Committee with Chuck Howard as a member; seconded by Kayleen Hart. Motion carried.*

Janel will finish updating the annual plan with the new committee information and have it available for review before the May meeting.
- iii. State Board of Accounts (SBOA) March 2021 Special Districts Bulletin

A section in the SBOA March Special Districts Bulletin discussed adopting a resolution authorizing an electronic fund transfer method of payment of claims. The Board discussed the difference between a motion and resolution, instructing Janel to discuss with DSS Jennifer Thum for additional guidance.

d. Information and Education

David Perkins, Chair

- i. Drainage Board

Staff are attending the twice-monthly county Drainage Board (DB) meetings. Janel shared information about the Henry Bolinger Regulated Drain (Bill's Towing expansion) and John Croxton Regulated Drain/Fawn River (proposed property purchase for future detention).
- ii. NACD Stewardship Week Materials & Poster Contest

Janel advised the booklets were being printed. She asked the Board for an official motion supporting the poster contest since prize cost may exceed \$100.

 - *David Perkins motioned to approve the purchase of materials/supplies for the poster contest prizes which may exceed \$100; seconded by Kayleen Hart. Motion carried.*
- iii. Steuben County SWCD July 13, 2021 Conservation Camp

Chuck Howard made a motion to support refreshments/food and approve the purchase of materials/supplies for Conservation Camp on July 13, 2021 since this event furthers the mission of the Steuben SWCD; seconded by Beth Williams. Motion carried

iv. Steuben County Life

Chuck Howard made a motion to (1) support refreshments and approve the purchase of materials/supplies for the 2021 Steuben County Life class; (2) approve the \$40 registration fee for returning participants and \$50 for new participants; and (3) exempt speakers and Steuben County Life planners from paying the registration fee as this event furthers the mission of the Steuben SWCD. Seconded by Kayleen Hart. Motion carried

v. Food Plot Seed

Chuck confirmed he is still willing to pickup/deliver food plot seed. Janel shared Pheasants Forever will not have soybeans; Chuck and Dave volunteered to find soybeans to donate.

vi. 2021 Spring Newsletter

Janel advised she will be working on the spring newsletter in the next couple weeks.

vii. 4-H / Purdue Extension / Other SWCDs

Aimee reported on her meeting with Jenna Wait from Elkhart County SWCD. She discussed setting up lesson kits for the Steuben SWCD and is currently working on lesson plans and kits for the wonderful world of worms, stormwater, and wetlands. Jenna also walked Aimee through editing steps on Filmora Pro.

viii. Upcoming Regional/National Events

1. Department Head Meeting (*SWCD Admin. Coord.*) • April 21, 2021
2. Rain Garden & Rain Barrel Workshop • April 21, 2021 (*virtual*)
3. Earth Day • April 22, 2021
4. FotSJR Monthly Board Meeting • April 22, 2021 (*virtual*)
5. NACD Stewardship Week (Healthy Forests, Healthy Communities) • April 25 – May 2, 2021
6. Steuben County Lakes Council Meeting • May 1, 2021 (*Angola, IN*)
7. 2021 Spring Garden Series • May 4 – 25, 2021 (*Tuesday evenings; Angola, IN*)
8. Steuben SWCD Monthly Board Meeting • May 12, 2021 (*Angola, IN*)
9. 21st Annual St. Joseph River Basin Symposium • May 14, 2021 (*virtual*)
10. IDEA NNE Region Meeting (*SWCD Staff*) • May 14, 2021 (*LaGrange, IN*)
11. Hoosier Riverwatch Workshop • May 15, 2021 (*Elkhart, IN*)
12. **Memorial Day Holiday • May 31, 2021 (Angola USDA Service Center Closed)**

V. CLAIMS

5711	USPS/Postmaster (Postage & 1 Roll Forever Stamps)	\$ 75.10
5712	Indiana DNR (July 13, 2021 Conservation Camp Upper CCC Rental Fee)	\$ 55.00
5713	Timothy Groosbeck (Contractual Services – Tree Pickup)	\$ 483.00
5714	Priority 1 (Postage – Aimee Wentworth Computer Access)	\$ 26.65
5715	USPS/Postmaster (USPS Marketing Mail Permit Renewal)	\$ 245.00
5716	Ceres Solutions (Fuel for Expedition – April Statement)	\$ 102.80
5717	Staples (Office/Annual Meeting Supplies)	\$ 61.46

Chairman Holman asked Board members if there were questions or concerns regarding the claims. Hearing none, he asked for a motion to approve.

Chuck Howard motioned to accept the claims for April 14, 2021. Kayleen Hart seconded the motion. Motion approved.

VI. **NEXT BOARD MEETING**

Wednesday, May 12, 2021 (5:00 p.m.)

SWCD Board Meeting

- Steuben County Community Center Multi-Purpose Room
317 S. Wayne Street – Angola, IN 46703

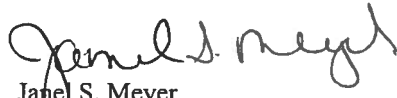
VII. **ADJOURNMENT**

There being no further business to come before the Steuben SWCD, Chairman Holman called for a motion to adjourn.




Kayleen Hart moved to adjourn; seconded by David Perkins. Motion carried.

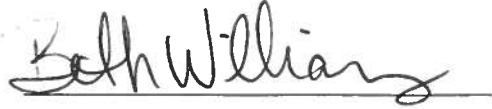
Meeting adjourned by Chairman Holman at 7:24 p.m.

Minutes respectfully submitted by:


Jane S. Meyer
Administrative Coordinator

Minutes approved by Steuben County SWCD Board



05/12/2021 (Date)