

MINUTES

STEUBEN COUNTY SWCD BOARD MEETING

Steuben County Community Center • Multi-Purpose Room • 317 S. Wayne Street, Angola, Indiana 46703

June 9, 2021

IN ATTENDANCE:

District Supervisors
 Kayleen Hart
 Craig Holman
 Chuck Howard
 David Perkins
 Beth Williams

Natural Resource Conservation Service (NRCS)
 Arthur Franke, District Conservationist

Indiana State Department of Agriculture (ISDA)
 Kate Sanders, Resource Specialist

SWCD

Janel Meyer, Administrative Coordinator
 Aimee Wentworth, Resource Conservationist

I. CALL TO ORDER

The SWCD Board meeting was called to order by Steuben SWCD Chair Kayleen Hart at 5:02 p.m.

II. MINUTES OF THE LAST MEETING (5-12-21)

Board Chair Hart asked the Board members to consider the minutes of the May 12, 2021 Board meeting. There being no additions or corrections, the following action was taken:

Chuck Howard moved to approve the minutes of the May 12, 2021 Steuben County SWCD Board meeting, as presented. Seconded by Beth Williams. Motion carried.

III. TREASURER’S REPORT

Janel Meyer provided the financial report for the May 12 to June 7, 2021 period. Bank statements, along with financial reports, were forwarded to the Board Supervisors in advance of the meeting. Supervisors also received a hard copy of the report in their folders.

Report for period ending June 7, 2021:

<u>General Fund - All Accounts</u>			
Checking	\$ 60,991.99		
Statement Savings	<u>41,877.04</u>		
Total	\$102,869.03		
<i>Checking account</i>		<i>Savings account</i>	
<i>balance 5/11/21</i>	\$ 62,395.97	<i>balance 5/11/21</i>	\$ 41,876.68
<i>Receipts</i>	\$ 3,097.72	<i>Interest</i>	\$ 0.36
<i>Disbursement</i>	<u>(\$ 4,501.70)</u>	<i>Disbursement</i>	<u>(\$ 0.00)</u>
	\$ 60,991.99		\$41,877.04

Additional information provided with monthly claims for Board review and verification included:

1. Deposit & Check detail report; 2. Checking & Savings account bank statements; 3. Checking & Savings account reconciliations; 4. Staff payroll approval form, time sheets, compensatory time logs, and May vehicle log. Janel reported total checking account receipts of \$3,097.72, which included affiliate memberships, flag sales, Steuben County Lakes Council sponsorship payment for 2021 Stewardship materials, and a cost-share payment from the Indiana Department of Natural Resources (IDNR) for a 17.24-acre forage/biomass planting in Pigeon Creek. Disbursement was \$4,501.70, which included District cost-share payments for a 1.0-acre conservation cover planting and 0.1-acre windbreak/shelterbelt establishment in Fish Creek, the 17.24-acre forage/biomass cost-share payment (see above), operating expenses, 2021 SWCD spring newsletter printing/ mailing, and Soil and Water Stewardship poster contest awards.

There being no questions or comments regarding the Treasurer’s Report, Board Chair Hart called for a motion to approve.

David Perkins moved to approve the Treasurer’s Report for the period ending June 7, 2021, as presented. Seconded by Craig Holman. Motion carried.

IV. COMMITTEE REPORTS

a. Natural Resources/Technical Assistance

Beth Williams, Chair

i. Agricultural Improvement Act of 2018 (Farm Bill) / NRCS / FSA

1. Arthur Franke, NRCS District Conservationist, reviewed the Civil Rights & Equal Opportunity requirements and information with the Board. A requirement as we participate in/administer USDA federally conducted and/or federally assisted programs. Board Chair Hart signed the affirmation of review.
2. Talking Points were provided in the Supervisors packets.
3. Art advised he is completing EQIP (Environmental Quality Incentives Program) contracts. He has sixteen unfunded forestry and cropland applications which could be funded from additional monies the State will receive. Art is also working on two Conservation Stewardship Program (CSP) applications and offers/re-enrolls for the Conservation Reserve Program (CRP). Kayleen Hart, Farm Service Agency (FSA) Program Technician, reported she is working on the Pandemic Cover Crop Program (PCCP). Agricultural producers who have coverage under most crop insurance policies are eligible for a premium benefit of \$5/acre, but no more than the full premium owed, from USDA if they planted cover crops during this crop year. Producers must file a Report of Acreage form for cover crops by June 15, 2021. FSA is beginning to prepare for their annual County Committee election. The elected committee of local agricultural producers helps administer their programs. The nomination period runs from June 15 – August 15, 2021. This year's election will be for a representative from LAA 1, which covers Millgrove, Jamestown, Fremont, and Clear Lake Townships. She encouraged the Board to share this information with anyone that would be a good candidate.

ii. Watershed Projects and Organizations/SWCD

-Southeastern Lake Michigan Basin: St. Joe River West (HUC 8) (Lake Michigan)

Sub-watersheds:

1. Pigeon Creek Watershed

a. Great Lakes Sediment and Nutrient Reduction Grant Updates: Janel advised the 11.2-acre pasture planting + 1,573 ft. of exclusion fence project will be cancelled. The producer was unsure whether to do the project because of economic uncertainties. She reported the property is currently listed with Coldwell Banker Real Estate Group. This contract obligated the remaining funds within this grant.

Janel presented an application for a 400 ft. exclusion fencing project in the Mud Creek sub-watershed of Pigeon. Art and Resource Conservationist Aimee Wentworth performed the site visit. The Board discussed the existing resource concerns (i.e., highly erodible soils, fencing to keep livestock out of environmentally sensitive areas); Art further added the property is not being actively cropped, but is being turned into pasture. Janel communicated the landowner may expand the amount of fencing requested; the current grant contract allows up to 1,573 ft. of exclusion fence without the requirement to amend the grant contract.

A motion was made by Chuck Howard to approve the exclusion fencing project, up to the 1,573 ft. maximum, in the Mud Creek sub-watershed of Pigeon Creek using the Great Lakes Sediment and Nutrient Reduction Grant. Seconded by David Perkins. Motion carried.

b. Watershed Land Treatment Program (WLTP) Forage/Biomass, Fence and Pollinator Planting Application: Janel presented information provided by Art for a 1.0-acre forage/biomass planting + 1,100 ft. of exclusion fencing + a 1.0-acre pollinator planting project in the Mud Creek sub-watershed of Pigeon. Art advised the landowner operates a small, rotational livestock operation and wants to add wetland/pollinator plants to benefit bees. He stated the project could be run through EQIP or funded through the WLTP grant. Janel reviewed the current amount of funding available; the remaining funds could only cover a portion of the proposed project. She advised the remaining funding could also decrease as she was awaiting additional information from the landowner with the approved windbreak project. Janel has been unable to reach the landowner to confirm the number of rows. The Board tabled the application discussion until Janel could confirm the windbreak project cost. Janel will forward a letter to the windbreak project landowner with a response deadline.

2. Fawn River Watershed

a. WLTP Project Updates: Janel advised the 35-acre forage/biomass planting in the Lake James-Crooked Creek sub-watershed, approved at the April 14, 2021 Board meeting for a fall planting, was already completed. She requested the Board revisit the fencing discussion; the board did not approve this portion of the application due to limited grant funds. The dialog

focused on approving the portion of fence abutting the Thomas Lucas open ditch which flows into Fawn River.

Chuck Howard made a motion to approve up to \$2,500 in cost-share for fencing along the Thomas Lucas open ditch in the Lake James-Crooked Creek sub-watershed of Fawn River using the 2020 Fawn River Lake and River Enhancement (LARE) Watershed Land Treatment Project (WLTP) Grant. Seconded by David Perkins. Motion carried.

Janel requested the Board reconsider the amount of approved cost-share as the fencing may exceed 1,000 linear feet.

Chuck Howard amended his original motion, approving up to \$2,500 in cost-share for fencing along the Thomas Lucas open ditch in the Lake James-Crooked Creek sub-watershed of Fawn River using the 2020 Fawn River Lake and River Enhancement (LARE) Watershed Land Treatment Project (WLTP) Grant, to approve up to \$4,500 in cost-share for the project. Seconded by David Perkins. Motion carried.

Janel provided an update on the approved ½-acre tree planting in the Snow Lake sub-watershed. A contract for the tree planting has still not been completed due to the landowner's recent health issues and care for an ailing parent.

3. Friends of the St. Joseph River (FotSJR)

a. Aimee Wentworth participated in the May 27, 2021 meeting virtually. She reported meeting highlights, including a motion to approve \$8,150 in funding support for the St. Joe River invasive species/water monitoring project; Matt Meersman will be featured on WNIT Public Television's "Politically Speaking" program about Senate Bill 389; and the June meeting will be held in-person with no July meeting scheduled.

b. The next FotsJR monthly board meeting is scheduled for June 24, 2021.

4. St. Joseph River Basin Commission (SJRBC)

a. Janel attended the SJRBC June 3, 2021 quarterly meeting via the live link. Unfortunately, she couldn't officially participate. Highlights of the meeting included a retroactive approval to appoint Director Matt Meersman as the SJRBC representative on the Governor's Wetland Task Force and the hiring of a part-time aquatic ecologist to review/summarize existing water quality data/develop a new water and biological monitoring program. There will be twelve sites total with each county having at least one site.

iii. Western Lake Erie Basin (WLEB): St. Joe River East (HUC 8) (Lake Erie) Sub-watersheds:

1. Upper St. Joe River (SJR) – Includes Fish Creek, Nettle, and West Branch Sub-Watersheds:
 - a. Agronomy Field Day (AFD) has been scheduled for July 28, 2021 at The Andersons; last year's event was cancelled due to the pandemic. Janel requested the Board amend their August 14, 2019 motion, and move the \$500 funds approved for the 2020 AFD series into 2021 support.

Chuck Howard motioned to amend the August 14, 2019 motion and move the \$500 approved for the 2020 Agronomy Field Day series into funding for the July 28, 2021 Agronomy Field Day; seconded by Beth Williams. Motion carried.

Janel requested the Board consider purchasing pens for the District to use as a promotional tool for the upcoming AFD and other field days/workshops. Aimee presented information about pens and prices from various online and local vendors. The Board discussed pen types, colors, imprint, and order amount.

A motion was made by Beth Williams to order 1,000 green Starlight retractable pens with white imprint from JY Design and Print, Inc.; seconded by David Perkins. Motion carried.

b. A WLEB RCPP partner meeting has been scheduled for June 29, 2021. This meeting is being held to review the Tri-State WLEB Phosphorus Initiative proposal that was funded. The SWCD committed in-kind technical assistance and support for project promotion.

2. Maumee River Basin Commission

a. No report. Chuck Howard was unable to attend the June 3, 2021 meeting.

iv. Entire County

1. Clean Water Indiana (CWI) Urban Grant

a. Janel provided a summary of the June 3, 2021 phone meeting with ISDA District Support Specialist (DSS) Jennifer Thum and DSS Tara Wessler. The SWCD did not receive an amended contract after the State Soil Conservation Board approved the September 30, 2021

grant extension. Janel reported ISDA recently advised the grant will need to be completed by July 2021; however, no formal request/contract was made nor received. Tara Wessler recommended the SWCD send a formal request to the State Controller to keep the 2018 CWI Grant open to July 31, 2021. Janel reviewed this letter with the Board.

b. Janel reported the completion of the Reddington Heights native-scaping & tree/shrub planting, the Stoney Ridge tree/shrub planting, and near completion of the Wohlert Street demonstration project. She requested approval to pay the cost-share payment for the completed projects. Total cost of the Reddington Heights project equaled \$2,750; total cost of the Stoney Ridge project equaled \$750. She advised the last two urban grant projects will be completed by the end of the month.

Chuck Howard made a motion to approve the \$2,750 Clean Water Indiana Urban Grant cost-share payment for the completed Reddington Heights subdivision native-scaping and tree/shrub planting. Seconded by David Perkins. Motion carried.

A motion was made by Chuck Howard to approve the \$750 Clean Water Indiana Urban Grant cost-share payment for the completed Stoney Ridge subdivision tree/shrub planting. Seconded by David Perkins. Motion carried.

2. District Cost Share

a. Janel updated the Board on the 200-acre cover crop planting in Fawn River, approved at the April 14, 2021 Board meeting. The landowner is determining which highly erodible fields he would like included in the contract.

3. Steuben County Lakes Council (SCLC)

a. Janel attended the June 5, 2021 monthly SCLC meeting; she reported meeting highlights, including:

- The first round of water quality testing was completed, 24 of 50 sites sampled exceeded the maximum *E. coli* IDEM water quality target of 235 CFU (Colony Forming Units)/100 mL; however, the Carpenter and Palfreyman Ditches, for the first time, had levels under the water quality target. Additional results are pending.

- The SCLC annual meeting has been scheduled for August 14, 2021.

b. The next SCLC monthly board meeting is scheduled for July 3, 2021.

4. Steuben County/Urban (IDEM Rule 5/MS4)

a. A copy of the stormwater inspection report conducted at the Pigeon Creek Welcome Center on May 27, 2021 was provided for review. Corrective actions were required for deficiencies identified during the inspection, including the installation of a various practices in accordance with their stormwater pollution prevention plan (SWPPP).

Janel reviewed an advisory letter issued by IDEM for the proposed Bonebend Hollow subdivision development. The letter strongly encouraged the developers to coordinate with IDEM and the U.S. Army Corps of Engineers before proceeding with the development based on a preliminary review of the site and presence of wetland signatures.

b. District Operations/Marketing

Chuck Howard, Chair

i. SWCD Training/Public Relations, etc.

1. Field Visits/Trainings

a. Catching Rain Fort Wayne Rain Garden Workshop • May 13, 2021 (*virtual*): Aimee participated.

b. LaGrange County SWCD assistance • May 13, 2021: Aimee assisted with bat box preparations for an upcoming LaGrange SWCD workshop.

c. IDEA NNE Region Meeting • May 14, 2021: Janel attended this meeting which covered ISDA updates and upcoming trainings. ISDA and the State Soil Conservation Board are discussing the option of read-only access for 1 Board Supervisor/district to the State Board of Accounts Gateway system. There is also discussion about the Fiscal Officer being a Board Supervisor as opposed to district staff. Future trainings will focus on fiscal/financial effectiveness and expectations. The Indiana Association of Soil and Water Conservation Districts (IASWCD) virtual Tuesday trainings will be returning; trainings will be geared toward Supervisors, including sessions such as hiring contractors and completing evaluations.

d. Hoosier Riverwatch Training • May 15, 2021: Aimee participated.

e. Coffee and Water Quality Webinar • May 18, 2021: Janel and Aimee participated. A recording of the webinar is available on the Allen County SWCD website.

f. Spring Garden Series – Edible Landscapes • May 18, 2021: Aimee assisted Purdue Extension Educator Crystal Van Pelt with this session.

- g. Managing Your Land for Forest Birds • May 19, 2021 (*virtual*): Janel and Aimee participated.
- h. LaGrange County SWCD Par-Gil Field Day • May 19, 2021: Aimee provided program assistance with this annual Lagrange SWCD student field day.
- i. Spring Garden Series – Fearless Container Gardening • May 25, 2021: Aimee assisted Purdue Extension Educator Crystal Van pelt with this session.
- j. When It Rains, It Pours: Conservation Considerations for Resiliency in a Changing Climate • May 27, 2021 (*virtual*): Janel and Aimee participated in this meeting that presented research exploring long-term trends in rainfall amount, intensity, and timing within the Maumee River-WLEB and a discussion how the variability of precipitation and discharge can influence the effectiveness of conservation practices.
- k. Xerces Society Farming with Soil Life Webinar • June 9, 2021: Aimee participated in webinar which discussed common soil invertebrates and their ecology and roles in soil health.
- l. Engineering Boot Camp • July 19, 22, 27 & August 2, 5, 2021 (*virtual & field sessions*): Janel requested approval for Aimee to participate in the 2021 NRCS Engineering Bootcamp in July and August. Some sessions will require travel.

Chuck Howard made a motion to support Aimee Wentworth's attendance at the 2021 Engineering Boot Camp and her associated travel expenses, following the Steuben County Government Employee Handbook policy on business travel. Seconded by David Perkins. Motion carried.

- 2. May Tally Sheets were provided in the Supervisor's packets.

ii. Indiana Conservation Partnership (ICP)

- 1. The 2021 Spring tillage transect survey was completed on June 8-9, 2021 by Art, Kate, Janel, and Aimee. Art reported the majority of fields where the previous crop was soybeans were no-tilled; the majority of fields where the previous crop was corn had reduced tillage. Cover crop plantings were lower compared to 2020 spring transect data.
- 2. The SWCD received a request from the IDNR Division of Fish and Wildlife (DFW) for continued support of the Grasslands and Gamebirds and Songbirds (GGS) Initiative. Janel reported the initial GGS success; Art stated Steuben County was one of the top counties for the total number of contracts and acres within the program. The goal of the second GGS is to develop an additional 1,800 acres of grassland and pollinator habitat. The Board discussed providing a \$300 cash sponsorship along with in-kind technical assistance through 2026.

Chuck Howard made a motion to approve the Steuben SWCD's support for the Indiana Department of Natural Resources-Division of Fish and Wildlife Grasslands for Gamebirds and Songbirds Initiative 2.0, in the form of a one-time \$300 cash sponsorship and up to \$1,000 in in-kind technical assistance through 2026. Seconded by Beth Williams. Motion carried.

Janel will draft a letter of support for the proposal and submit by the requested deadline.

iii. State Department of Agriculture

- 1. District Support Specialist (DSS)/Resource Specialist Update: Kate reported the 2021 State Fair is scheduled from July 30 – August 22. The ICP is looking for volunteers to man the Pathway to Water Quality. This exhibit shows how land management decisions people make can impact water and soil quality.
- 2. Janel reminded the Supervisors of the Northeast Indiana District Region Virtual Meeting scheduled on June 17, 2021.

c. Budget and Finance

Kayleen Hart, Chair

i. Steuben SWCD 2022 Budget Request and Budget Worksheets

The SWCD FY22 appropriation request was submitted; Board Chair Hart presented the request to the Commissioners at their June 7, 2021 meeting. Janel reviewed the SWCD budget worksheet and salary/wage information for the two staff positions. She advised County Council will be discussing a Longevity Pay schedule in addition to the base pay. If approved, Commissioners and Council will use a separate line item to pay longevity each year.

ii. Annual Plan

Each Supervisor was emailed a copy of the final Annual Plan for review. This final draft incorporated all document edits Janel received.

Beth Williams made a motion to approve the Steuben County Soil & Water Conservation District 2021 Annual Plan of Work. Seconded by Chuck Howard. Motion carried.

iii. Conflict of Interest Statements

David Perkins completed/signed his Conflict of Interest Statement.

iv. Steuben SWCD Staff Performance Reviews

Janel's yearly employee performance review and Aimee's 90-day employee performance review were scheduled for July 14, 2021 at 6:00 and 6:30 p.m. Janel will forward the appropriate forms/associated materials to the Board.

d. Information and Education

David Perkins, Chair

i. Drainage Board

Staff are attending the twice-monthly county Drainage Board (DB) meetings. Janel shared information about the Parkside Channel–Crooked Lake dredging and the Little Dawg Wetlands Project. She first advised the Board about the wetland project at the March Board meeting. Indiana Lake and River Enhancement Biologist Doug Nusbaum contacted the SWCD about being a project sponsor. She reported she will be unable to attend a planning meeting due to a scheduling conflict. The most important step for the project is determining whether it's feasible since a portion of the project area runs through a different property, where the landowner is not willing to sell.

ii. NACD Soil & Water Stewardship Week Poster Contest

Janel provided copies of the poster contest winners. Each student that submitted a poster received a small participation gift bag. Winners received a Walmart gift card, a Cornell Lab of Ornithology coloring book, colored pencils, and an Award Certificate. Contest categories included individual posters for grade 1 (1st & 2nd Place), grades 2-3 (1st, 2nd & 3rd Place), and grades 4-5 (1st Place).

iii. Associate Supervisors

This agenda item was overlooked during the Board meeting.

iv. Steuben County 4-H Fair Exhibit

David Perkins made a motion for the Steuben County SWCD to reserve an indoor commercial exhibit space and purchase one gate pass for the July 16-22, 2021 Steuben County 4-H Fair. Seconded by Chuck Howard. Motion carried.

Beth Williams motioned to approve the Steuben County SWCD \$50 award sponsorship for the 2021 Steuben County 4-H Fair. Seconded by Chuck Howard. Motion carried.

v. 4-H/ Purdue Extension / Other SWCDs

Aimee provided an update on her progress with various projects:

- SWCD Education Lesson Kits: She created eight lesson kits that will be used for field days/ workshops or could be checked out by teachers for classroom use. Each kit has a short lesson and at least one activity to complete with the class. Topics include Erosion, the Water Cycle, Stormwater, Trees, Worms, Soil, Pollinators, and Food Chains and Food Webs. Aimee presented a supply list totaling \$300; she requested approval to purchase lesson kit supplies.
A motion was made by Beth Williams to support the \$300 purchase of supplies for the Steuben County SWCD Erosion, Water Cycle, Stormwater, Trees, Worms, Soil, Pollinators, and Food Chains and Food Webs educational lesson kits. Seconded by Chuck Howard. Motion carried.
- CCSI Soil Education Grant: Aimee shared photos of a cover crop display with the Board. Aimee advised she has been in contact with a representative from Exhibit Farm regarding a quote for a permanent cover crop display. Once the quote is available, staff will discuss the feasibility of this project for the CCSI Soil Education Grant funding.
- Augmented Reality Sandbox (ARS) Unit: Aimee has the ARS unit functioning. She sketched a box unit for the "rain" and "drain" buttons for the students to be able to control the unit instead of having to use the laptop's controls. She also identified a solution to cover the sharp edges so students/adults will not get injured when using the unit.
- Conservation Camp: There are currently 11 participants (15-participant maximum). Aimee purchased the paint for the bird houses the kids will assemble but will still need to purchase/cut the lumber for 9 additional houses. Aimee will coordinate with Martin Franke, LaGrange County SWCD, for assistance.
- Website: Aimee has been working on updating the website, making it look "cleaner" and easier to navigate. She reported problems with the calendar page not publishing and has scheduled a June 10, 2021 virtual meeting with Jenna Wait, Elkhart County SWCD for assistance.

vi. Upcoming Regional/National Events

1. LaGrange County SWCD Pasture Walk • June 10, 2021 (*New Paris, IN*)
2. Coffee & Compost Webinar • June 15, 2021 (*virtual*)
3. Project Wet & Wild Educators Workshop • June 17, 2021 (*Bristol, IN*)
4. Pollinator Partnership Pollinator Week • June 21 – 27, 2021 (www.pollinator.org)
5. LaGrange County SWCD Conservation Camp • June 24, 2021 (*Par Gil, LaGrange, IN*)

- 6. Forecast for Harmful Algal Blooms in Lake Erie • June 30, 2021 (virtual)
- 7. Steuben County Lakes Council Board Meeting • July 3, 2021 (tentative)
- 8. LaGrange County SWCD Pasture Walk • July 8, 2021 (Middlebury, IN)
- 9. Independence Day Holiday • July 5, 2021 (Angola USDA Service Center Closed)
- 10. Steuben County SWCD Conservation Camp • July 13, 2021 (Pokagon State Park)
- 11. Steuben County SWCD Monthly Board Meeting • July 14, 2021 (Angola, IN)
- 12. Agronomy Field Day • July 28, 2021 (Waterloo, IN)

V. CLAIMS

5727	John Wagner (17.24-acre Forage/Biomass, Otter Lake-Pigeon; Pigeon LARE)	\$ 2,586.00
5728	Walmart (2021 Poster Contest Materials/Supplies – Poster Winner)	\$ 92.56
5729	Walmart (2021 Poster Contest Materials/Supplies – Poster Winners)	\$ 16.84
5730	Craig Taylor (1.0-acre Conservation Cover, W. Branch Fish; District Cost Share)	\$ 150.00
5731	Janel Meyer (2021 Poster Contest Materials/Supplies – Poster Participant Prizes)	\$ 145.05
5732	Oriental Trading (July 13, 2021 SWCD Conservation Camp Materials/Supplies)	\$ 39.91
5733	Ceres Solutions (Fuel for Expedition – June Statement)	\$ 76.30
5734	Staples (Office Supplies – 3-Ring Binders, Multipurpose Copy Paper)	\$ 87.69

Board Chair Kayleen Hart asked the members if there were questions or concerns regarding the claims. Hearing none, she asked for a motion to approve.

Beth Williams motioned to accept the claims for June 9, 2021; seconded by Chuck Howard. Motion Carried.

VI. NEXT BOARD MEETING

Wednesday, July 14, 2021 (5:00 p.m.)

SWCD Board Meeting

The Board discussed returning to the Angola USDA Service Center for the July meeting; Board Chair Hart will check with FSA on restrictions. The meeting will be held at the Community Center if the office is not available.

VII. ADJOURNMENT

Janel asked the Board to consider donating a rain barrel and kit to the Council on Aging for use at the Heritage Club facility. There is no spigot on the building in the back to water plants.

Chuck Howard motioned to approve the Steuben County SWCD rain barrel and converter kit donation to the Council on Aging for use at the Heritage Club. Beth Williams seconded the motion. Motion carried.

The Board discussed ordering additional converter kits to sell rain barrels, as long as a barrel source can be identified.

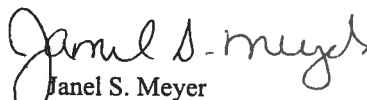
Janel advised the SWCD public meeting announcements have not been printed in the Herald Republican. She follows the Indiana Open Door Law requirements by sending monthly notifications. Janel will send an email to the newspaper editor and inquire why announcements are not being publicized.

There being no further business to come before the Steuben SWCD, Board Chair Hart called for a motion to adjourn.

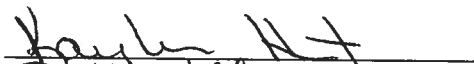

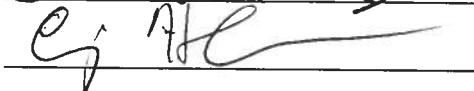
David Perkins moved to adjourn; seconded by Chuck Howard. Motion carried.


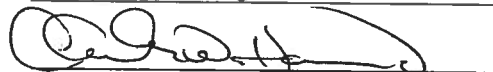
Meeting adjourned by Chair Kayleen Hart at 7:14 p.m.

Minutes respectfully submitted by:


 Janel S. Meyer
 Administrative Coordinator

Minutes approved by Steuben County SWCD Board


 Kayleen Hart

 Beth Williams

 Chuck Howard


 David Perkins

 Janel Meyer

07/14/2021 (Date)