

**STEUBEN COUNTY**  
**SOIL AND WATER CONSERVATION DISTRICT**  
*Peachtree Plaza 200 – 1220 N 200 W STE L – Angola, IN 46703*      *260-665-3211, Ext. 3 - www.steubenswcd.org*

**MINUTES**  
**STEUBEN COUNTY SWCD BOARD MEETING**  
**Steuben County Community Center • 317 S. Wayne Street, Multi-Purpose Room, Angola, Indiana 46703**  
**June 8, 2022**

**IN ATTENDANCE:**

<p><u>District Supervisors</u>          Kayleen Hart, Chair          Chuck Howard, Vice Chair          Beth Williams</p>	<p><u>Steuben County Soil &amp; Water Conservation District (SWCD)</u>          Janel Meyer, Administrative Coordinator          Aimee Wentworth, Resource Conservationist (via telephone)</p>
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<p><u>Natural Resource Conservation Service (NRCS)</u>          Arthur Franke, District Conservationist</p>	<p><u>Guests</u>          Reba Wicker, Ag &amp; Natural Resources/Community Development Extension Educator (Purdue Extension – Steuben County)</p>
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Absent  
 Craig Holman, Board Supervisor  
 David Perkins, Board Supervisor

**I. CALL TO ORDER**

Steuben County SWCD Board Chair Kayleen Hart called the meeting to order at 5:01 p.m.

**II. MINUTES OF THE LAST MEETING (4-13-22)**

Board Chair Hart asked the Supervisors to consider the minutes of the April 13, 2022 meeting. There being no further additions or corrections, she requested a motion to approve.

*Chuck Howard moved to approve the minutes of the April 13, 2022 Steuben County Soil & Water Conservation District Board meeting, as presented. Seconded by Beth Williams. Motion carried.*

**III. TREASURER’S REPORT**

Administrative Coordinator Janel Meyer provided the financial report for April 1 – April 30, 2022 and May 1 – May 31, 2022. Financial reports were sent to the Board Supervisors for review in advance of the meeting. A hard copy was also provided in the Supervisors’ folders.

*Report for period ending April 30, 2022:*

<u>General Fund - All Accounts</u>			
Checking	\$ 68,292.52		
Statement Savings	<u>41,880.87</u>		
Total	\$110,173.39		
<i>Checking account</i>		<i>Savings account</i>	
<i>balance 3/31/22</i>	<i>\$ 59,101.10</i>	<i>balance 3/31/22</i>	<i>\$ 41,880.53</i>
<i>Receipts</i>	<i>\$ 11,890.00</i>	<i>Receipts</i>	<i>\$ .34</i>
<i>Disbursement</i>	<i><u>(\$ 2,698.58)</u></i>	<i>Disbursement</i>	<i><u>(\$ 0.00)</u></i>
	<i>\$68,292.52</i>		<i>\$41,880.87</i>

*Report for period ending May 31, 2022:*

<u>General Fund - All Accounts</u>			
Checking	\$ 66,563.27		
Statement Savings	<u>41,881.23</u>		
Total	\$108,444.50		
<i>Checking account</i>		<i>Savings account</i>	
<i>balance 4/30/22</i>	<i>\$ 68,292.52</i>	<i>balance 4/30/22</i>	<i>\$ 41,880.87</i>
<i>Receipts</i>	<i>\$ .00</i>	<i>Receipts</i>	<i>\$ .36</i>
<i>Disbursement</i>	<i><u>(\$ 1,729.25)</u></i>	<i>Disbursement</i>	<i><u>(\$ 0.00)</u></i>
	<i>\$66,563.27</i>		<i>\$41,881.23</i>

Additional information provided with the monthly claims for Board review and verification included: 1. April & May 2022 checking & savings account bank statements and reconciliations; 2. April & May 2022 deposit/check detail and general ledger reports; 3. Staff payroll approval forms, time sheets, compensatory time logs and 4. April

& May 2022 vehicle log.

Janel shared checking account receipts totaled \$11,890.00 (April 1 – May 30, 2022) which included affiliate memberships, flag and rain barrel sales, Indiana Master Naturalist (IMN) workshop registrations, an Amazon refund for damaged goods, and the 2022 Indiana State Department of Agriculture (ISDA) \$10,000 Clean Water Indiana (CWI) matching grant.

Disbursement was \$4,427.83; this included conservation education expenses (*April 9, 2022 Urban Soil Health Workshop; IMN workshop; Soil & Water Stewardship Week printing & poster contest supplies; July 12, 2022 Conservation Camp shelter rental; Augmented Reality Sandbox (ARS) Unit supplies; Steuben Co. conservation tour signage; and 4-H award sponsorship*), office supplies, operating expenses, Steuben Co. SWCD 2022 Spring newsletter postage, and travel expenses.

Board Chair Hart asked whether there were any questions or comments regarding the Treasurer's report. Hearing none, she called for a motion to approve.

*Chuck Howard moved to approve the Treasurer's Report for the period ending May 30, 2022 as presented. Seconded by Beth Williams. Motion carried.*

#### IV. COMMITTEE REPORTS

##### a. Natural Resources/Technical Assistance

**Beth Williams, Chair**

##### i. Agricultural Improvement Act of 2018 (Farm Bill) / NRCS / FSA

1. May and June talking points were provided in the Supervisors packets. District Conservationist Arthur Franke reviewed highlights, including:
  - The Indiana Conservation Partnership (ICP) recently announced its 2021 soil health and water quality accomplishments report which showed landowners helped prevent nearly one million tons of sediment, over 1.9 million pounds of nitrogen and nearly one million pounds of phosphorus from entering Indiana waterways.
  - The Highly Pathogenic Avian Influenza (HPAI) impacts to Indiana's poultry are declining; however, risks still persist. NRCS employees and partners should continue to follow HPAI protocols. Art and Purdue Extension Educator Reba Wicker shared HPAI has been confirmed in Allen County.
2. Art reviewed Steuben County's 29 pre-approved FY22 Environmental Quality Incentives Program (EQIP) contract practices and reported only four applications didn't receive pre-approval. Art advised Jennifer Walker, LaGrange County District Conservationist (DC), would be serving as Steuben's acting DC the last two weeks in June while he is on vacation.

Kayleen Hart, Farm Service Agency (FSA) Program Technician, reported the FSA Angola office is extremely busy with crop certifications since farmers experienced planting delays due to the wet spring. They're beginning implementation of the new USDA Emergency Relief Program (ERP) to help agricultural producers impacted by wildfires, droughts, hurricanes, winter storms, and other qualifying natural disasters experienced during calendar years 2020 and 2021. She also advised USDA's pandemic cover crop program is including wheat as an eligible cover crop during the 2022 crop year.

##### ii. Watershed Projects and Organizations/SWCD

##### -Southeastern Lake Michigan Basin: St. Joe River West (HUC 8) (Lake Michigan)

Sub-watersheds:

1. Pigeon Creek Watershed
  - a. Janel reported the Steuben County judicial center/rain garden plant repurposing request letter was mailed to the Commissioners on May 5, 2022.
  - b. Janel provided 2020 Pigeon Creek Watershed Land Treatment Project (WLTP) grant updates:
    - The 2.1-acre wildlife habitat planting in the Pigeon Lake sub-watershed of Pigeon Creek, approved at the April 13<sup>th</sup> Board meeting, will not be moving forward. The landowner advised he didn't want to proceed with the project due to the required contract length and loss of hayfield revenue. She was unable to explain the loss of revenue aspect since the practice would be planted outside the hayfield perimeter. This cancellation leaves about \$1,300 in the Pigeon WLTP grant.
    - A WLTP grant contract holder recently passed away. Janel will contact the family to see if they would like to proceed with the project.
    - Approval was requested to make the cost-share payment for the completed heavy use area protection project in the Mud Creek sub-watershed of Pigeon. Field verification was completed and the State has been invoiced for payment.

*Kayleen Hart moved to approve the \$1,500.00 payment for the completed 60' x 40' Heavy Use Area Protection project in the Mud lake-Pigeon Creek sub-watershed through the 2020 Pigeon Creek Watershed Land Treatment Project (WLTP) grant. Seconded by*

*Beth Williams. Motion carried.*

Janel provided an update re: her discussion with the Indiana Department of Environmental Management (IDEM) Northeast Region Watershed Specialist Kristi Todd for a 319 application to update the 2014 Pigeon Creek Watershed Management Plan (WMP). She will not be pursuing a 319 grant application since the SWCD did not meet the required conditions/criteria for a WMP revision. It will be several years before the 2014 Pigeon WMP will be eligible for an update.

2. Friends of the St. Joseph River (FotSJR)
  - a. Resource Conservationist Aimee Wentworth attended the FotSJR April 28, 2022 virtual Board meeting. Staff did not participate in the May 25<sup>th</sup> meeting. Janel provided an overview of Aimee's FotSJR report. Highlights included a recent ABC57 news report on the SJR inventory project.
  - b. The next FotSJR virtual meeting is scheduled for June 16, 2022.
3. St. Joseph River Basin Commission (SJRBC)
  - a. Staff participated in the SJRBC 22<sup>nd</sup> Annual Symposium on May 6, 2022. Janel reported the meeting was changed to a virtual platform and featured presentations about the SJRBC water quality monitoring program results and a presentation about public funding for watershed management. Janel shared she incorrectly reported the symposium date in the SWCD April Board meeting minutes.
  - b. Janel attended the SJRBC June 2, 2022 quarterly meeting. Highlights included:
    - 2021 biological water quality monitoring in Pigeon Creek showed all sites sampled had macroinvertebrate scores ranging between fair and exceptional for water quality; the SR 327 site in Steuben County rated exceptional.
    - The SJRBC members approved up to \$10,000 for Christopher Burke Engineering to audit the Steuben County stormwater/drainage ordinance. Currently, not enough funds are being generated to support drain maintenance. Additionally, it's unknown whether a stormwater ordinance has been officially approved. Christopher Burke Engineering will review existing policies, identify deficiencies, recommend solutions, compare Steuben with surrounding counties ordinances/policies, and provide a full report to the Commissioners. This project will demonstrate a SJRBC deliverable to Steuben County Council and Commissioners.

-Western Lake Erie Basin (WLEB): St. Joe River East (HUC) (Lake Erie).

Sub-watersheds:

1. Upper St. Joe River – Includes Fish Creek, Nettle, and West Branch Sub-Watersheds
    - a. An update was provided on the 2021 Upper St. Joseph River WLTP grant. A total of \$13,000 of grant funding has been obligated. This leaves \$17,000 available; grant end date is December 2023. The Board discussed a potential grassed waterway project in Fish Creek; Art will contact the landowners to gauge their interest.
    - b. Staff were unable to attend the May 12, 2022 Tri-State Soil Health Workshop planning meeting. Janel advised the field day format has changed considerably due to logistics and to better accommodate the keynote speaker Ray Archuleta. A decision was made to charge for the meal and evening session to help offset expenses. The Steuben SWCD approved a \$500 sponsorship for the August 11, 2022 event.
- iii. Entire County
1. DeKalb SWCD approached Steuben and LaGrange County SWCDs and the Northeast Indiana Solid Waste Management District (NISWMD) regarding a recycling and education CWI grant application. The group will be meeting shortly to discuss.
  2. District Cost-Share: The Board discussed an application for a 2,100 ft<sup>2</sup> native-scaping around a newly constructed pole barn at Lake Pleasant. Janel advised the landowner was interested in a more manicured planting. The discussion centered on the project being more of a landscaping planting than a practice being designed/installed to benefit the environment. The Board didn't feel the project fit within the scope of District Cost-Share, considering the limiting funding available in this program. The Board did not approve/fund the application.
  3. Steuben County Lakes Council (SCLC)
    - a. Janel attended the SCLC's May 7 and June 4, 2022 meetings and reported meeting highlights: (1) The Little Long Lake Association is working with the Michigan Department of Environment, Great Lakes and Energy (EGLE) to address runoff from animal lots which drain into Little Long Lake; (2) Janel provided two articles regarding how Indiana is cleaning up waterways/proactively preventing contamination and the strong conservation and water quality improvement trends being seen within the State. Although she forwarded both articles to the SCLC Office Manager for distribution – Janel reported she doesn't believe the articles were shared with their membership;

(3) the first round of water quality testing was completed in late May; only 8 of the sites had E. Coli levels greater than the 235 mg/l standard; (4) The SCLC reported they are moving forward with a plan to install a wetland to mitigate the high E. Coli levels in Crooked Lake. The project idea began with former County Surveyor Larry Gilbert; however, project was put on hold due to Larry's untimely passing. SCLC President Steve Schroeder met with Mayor Hickman and Mary Martin, Regional Representative for Senator Mike Braun, to discuss the issue. Steve reported the meeting with the Mayor resulted in an agreement that Northwood and Rose sub-divisions would require annexation with potential funding coming from President Biden's infrastructure bill (requested through the Governor). At the June meeting, the SCLC reported Mayor Hickman stated annexation is not an option and they should work with the IDEM because they have the authority to mandate the City to annex subdivisions.

b. The next SCLC Board meeting is scheduled for July 2, 2022.

**b. District Operations/Marketing**

**Chuck Howard, Chair**

i. SWCD Training/Public Relations, etc.

1. Field Visits/Trainings

a. NNE IN District Employee Association (IDEA) Region Meeting • April 14, 2022. Janel and Aimee attended the meeting where district issues, IDEA and ISDA updates, and upcoming district activities were discussed. Janel requested approval for staff to attend the 2022 IDEA Fall Conference from October 25 – 27 at Abe Martin Lodge in Brown County. The conference registration price has not been determined, but rooms fees would be approximately \$100/night.

*Beth Williams moved to approve Steuben County Soil and Water Conservation District (SWCD) staff registration for the Indiana District Employee Association (IDEA) Fall Conference from October 25 – 27, 2022 at Abe Martin Lodge in Brown County, including a 3-night stay. Seconded by Chuck Howard. Motion carried.*

b. SPEAK Education Meeting • May 4, 2022. Janel, Aimee, Kris Thomas (City of Angola MS4 Coordinator/Engineering Assistant), and Maria Davis (City of Angola Downtown Services Coordinator) met with Trine University's Students Promoting Environmental Awareness and Knowledge (SPEAK) co-president to discuss partnering on projects that promote the protection of water resources. The student organization fizzled out in 2020 due to the pandemic but has recently restarted.

c. Indiana Watershed Leadership Academy • May 13, 2022. Aimee participated in this virtual meeting to discuss her final group project, Rain Barrels for Real Estate.

d. Indiana Master Naturalist (IMN) Workshop • May 14, May 31, and June 7, 2022. The 2022 IMN workshop began on May 14<sup>th</sup>.

e. Steuben County Strategic Alignment Phase Two Meeting • May 19, 2022. Janel attended the meeting where various stakeholders discussed the next steps in the county strategic alignment process. The Steuben County Commissioners supported this undertaking in 2020 to ensure that departments involved in development processes have documented, aligned processes where gaps and overlaps are eliminated. Janel advised she sent an email to the meeting organizer outlining the new Construction Stormwater General Permit (CSGP), contact information for the NE Indiana IDEM Stormwater Specialist, and an explanation on the SWCD's role with the former "Rule 5". The email explicitly reviewed/explained how the SWCD never reviewed stormwater plans nor provided enforcement; rather, the Indiana Dept. of Natural Resources Division of Soil Conservation, housed in the Angola USDA Service Center, was the entity performing those reviews.

f. Indiana Lakes Management Society (ILMS) • May 19 & June 1, 2022: Janel participated in the virtual Education/Outreach Committee meeting and virtual Board meeting.

g. Smithsonian Water/Ways Ribbon Cutting Ceremony • June 1, 2022. Board Chair Hart, Board Supervisor Beth Williams and Janel attended the official opening of the Smithsonian Water/Ways display. Janel provided an article from The Herald Republican for review.

2. April & May tally sheets were provided in the Supervisors folders.

ii. Indiana Conservation Partnership (ICP)

1. The annual ICP webinar has been scheduled for June 14, 2022. The meeting will focus on ICP's history/overview, accomplishments, and upcoming training opportunities. The meeting will be recorded and available for review.

2. The 2022 ISDA/NRCS/SWCD Partnership meeting has been scheduled for July 28, 2022 at the Hendricks Co. 4-H Fairgrounds. Janel requested approval for staff to attend this day of professional development and networking. Registration fee of \$12/person for lunch or staff can pack a lunch.

*A motion was made by Kayleen Hart to approve Steuben County Soil and Water Conservation District (SWCD) staff's \$12/person registration fee for the Indiana Conservation Partnership meeting at Hendricks County 4-H Fairgrounds on July 28, 2022. Seconded by Chuck Howard. Motion carried.*

iii. Indiana Association of Soil and Water Conservation Districts (IASWCD)

1. Janel reported all required River Friendly Farmer (RFF) forms were completed/submitted for our two RFF nominees, Ronald and Ryan Waite.

Janel announced the SWCD received the annual statement for 2022 IASWCD membership dues (\$2,000). The statement was received after the agenda was distributed. A copy of the IASWCD FY21 accomplishment report was provided for review..

*Chuck Howard motioned to approve the \$2,000 payment for FY2022 Indiana Association of Soil and Water Conservation District (IASWCD) membership dues; seconded by Kayleen Hart. Motion carried.*

iv. State Department of Agriculture (ISDA)

1. No District Support Specialist/Resource Specialist update was provided.
2. ISDA and IASWCD recently announced four summer district meeting dates throughout the state. Districts can attend any meeting that best fits staff and Supervisor schedules since all meeting agendas will be similar. The NE IN meeting has been scheduled from 5 – 8:30 p.m. on August 31<sup>st</sup> at Huntington University. There is a \$25 registration fee to cover the cost of the dinner, facility, and speaker fees. Staff and Board Supervisors did not express an interest in attending.

c. Budget and Finance

**Kayleen Hart, Chair**

i. Annual Plan

Each Supervisor was emailed a copy of the Annual Plan and received a hard copy in their packets at the April meeting. Janel asked the Board to review/provide feedback prior to the May meeting (May meeting was cancelled). Kayleen was the only Supervisor who submitted edits. Janel presented the final draft.

*Chuck Howard made a motion to approve the Steuben County Soil & Water Conservation District 2022 Annual Plan of Work. Seconded by Beth Williams. Motion carried.*

ii. Office Supply Order

Janel advised Board Chair Hart approved a >\$100 office supply purchase on April 19, 2022; this included 2022 IMN workshop supplies. All purchases exceeding the Steuben Co. SWCD's SOP purchase limit of \$100 requires prior Board approval; however, the SWCD Board Chair can authorize purchase limit exceedances on behalf of the Board.

iii. 2022 CWI Annual \$10,000 Matching Grant & Training Scholarship

The SWCD received the annual \$10,000 Clean Water Indiana Initiative grant from the State Soil Conservation Board. This funding is possible because the district receives \$10,000 in matching funds from Steuben County Government. The district also received the maximum \$1,000 training reimbursement from CWI, which covered the 2022 IASWCD Annual Conference registration fees for staff and Supervisor Beth Williams.

iv. 2023 Budget Request and Budget Worksheets

The SWCD FY23 appropriation request was submitted; Janel presented the request to the Commissioners at their June 6, 2022 meeting. She reviewed the SWCD budget worksheet and salary/wage information for the two staff positions. Janel advised County Council may offer guidance for 2023 wage requests at their June 14, 2022 meeting; however, at the present time, no official recommendations were provided. The Board agreed to use the 2022 budget salary/wage request information for 2023.

d. Information and Education

**David Perkins, Chair**

i. Drainage Board

Staff are attending the twice-monthly county Drainage Board (DB) meetings as schedules allow. Janel briefly discussed the Fred Emerson/Hammond Greeno; CR 800 W drainage obstruction complaint [complaint centers on topographical changes on an adjacent property which was recently converted from ag to residential (plus the addition of a pond)].

ii. Food Plot Seed

The Pheasants Forever food plot seed distribution began May 17, 2022. Chuck Howard and The Andersons donated roundup ready soybeans since Pheasants Forever were unable to provide soybean seed. Several bags of sorghum are still available.

iii. NACD Stewardship Week Poster Contest

Janel advised Board Chair Hart authorized the purchase of additional poster contest materials/supplies since cost exceeded >\$100. A total of 139 posters were received. Prizes were awarded to 1<sup>st</sup>, 2<sup>nd</sup>, and

3<sup>rd</sup> place winners in three categories (grades 1; 2-3; and 4-5). Additionally, every student that submitted a poster received a participation prize.

iv. Steuben County SWCD 2022 Spring Newsletter

The SWCD 2022 spring newsletter was completed/mailed at the end of May.

v. Steuben County SWCD July 12, 2022 Conservation Camp

Janel advised Board Chair Hart approved staff's request to offer a \$5.00 scholarship for Steuben County 8 - 14 year old youth that would like to attend the July 12<sup>th</sup> or any of the NE Indiana Conservation Camps, making the total cost for Steuben Co. youth only \$5.00/camp.

vi. Steuben County 4-H Award Sponsorship & SWCD Exhibit

*Beth Williams made a motion for the Steuben County Soil and Water Conservation District (SWCD) to reserve an indoor commercial exhibit space, purchase one gate pass, and the \$50 award sponsorship for the July 15-21, 2022 Steuben County 4-H Fair. Seconded by Chuck Howard. Motion carried.*

Janel requested Board approval to purchase a custom retractable banner for Steuben County SWCD promotion at various workshops, educational events, etc.

*A motion was made by Chuck Howard to approve a maximum of \$300.00 towards the purchase of a Steuben County Soil and Water Conservation District (SWCD) custom retractable banner. Seconded by Beth Williams. Motion carried.*

vii. Associate Supervisors

The Board discussed extending invitations to current Associate Supervisors to continue their Supervisor appointments.

viii. 4-H/Purdue Extension/SWCD/Other Educational and SWCD Projects

Reba Wicker reported she would like to identify a couple producers willing to allow soil sampling on soybean and corn fields. Sampling would be performed three times during the growing season. She would like a minimum sample of one soybean and one corn field; maximum of five to six fields. Chuck Howard volunteered to assist Reba.

Aimee Wentworth reported:

- The Indiana Master Naturalist (IMN) workshop is going well. They are receiving very positive evaluations from the participants; participants are a great group, asking lots of questions and making great observations.

- A draft of the Stormwater video has been recorded; she received feedback from Kris Thomas, Steuben County Purdue Extension Educator Tami Mosier, and Clear Lake Township Land Conservancy Executive Director Bridget Harrison. Aimee is waiting for Janel's comments. She is currently working on a video script for water pollution and will be re-recording the invasive species video with John Brittenham of Blue Heron Ministries.

- The driving directions for the self-guided conservation practice tour have been completed. Aimee discussed offering hats with the Steuben County SWCD logo to individuals that complete the tour, in addition to the chance to win a \$50 gift card at the end of the event. Janel reported Board Chair Hart authorized the purchase of 48 hats for \$500 from JY Design & Print since SWCD staff would like to launch the tour as soon as possible. All Board Supervisors were in favor of the purchase.

Janel requested approval to pay the JY Design & Print invoice when it's received.

*Chuck Howard made a motion to approve the payment of the JY Design & Print invoice for 48 Steuben County Soil and Water Conservation District hats for the 2022 Self-Guided Conservation Practice Tour. Seconded by Beth Williams. Motion carried.*

Janel shared the Steuben County SWCD was asked by the Clear Lake Township Land Conservancy to present an educational session for their July 29, 2022 Knee-High Naturalist Program. The SWCD will be presenting information on wilderness survival. Janel advised she may need to purchase materials/supplies; however, it was unknown the amount of funding required. An update will be provided at the July Board meeting.

ix. Upcoming Regional / National Events

1. Pasture Walk • June 9, 2022 (*LeRoy & Kara Miller's Farm; LaGrange, IN*)
2. LaGrange County SWCD Conservation Camp • June 23, 2022 (*LaGrange, IN*)
3. Pollinator Week • June 20 – 26, 2022 ([www.pollinator.org](http://www.pollinator.org))
4. **Independence Day Holiday • July 4, 2022 (*Angola USDA Service Center Closed*)**
5. Steuben County SWCD Conservation Camp • July 12, 2022 (*Pokagon State Park*)
6. Whitley County SWCD Conservation Camp • August 2, 2022 (*Camp Whitley*)

**V. CLAIMS**

5875	ACS Graphics, INC. (2022 IWLA Final Project Materials/Supplies)	\$	15.00
5876	Steuben Co. 4-H Fair Board (2022 4-H Fair Award Sponsorship)	\$	50.00

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5877	USPS/Postmaster (2022 IWLA Final Project Postage)	\$	3.16
5878	Walmart (2022 Poster Contest Materials/Supplies – Poster Winners)	\$	110.16
5879	Amazon (2022 Poster Contest Materials/Supplies – add. Participation Prizes)	\$	121.88
5880	Walmart (2022 Poster Contest Materials/Supplies – Poster Winners)	\$	47.91
5881	Walmart (2022 Poster Contest Materials/Supplies – Poster Winners)	\$	9.81
5882	USPS/Postmaster (2022 Steuben Co. SWCD Spring Newsletter Postage)	\$	226.12
5883	Janel Meyer (2022 Poster Contest Materials/Supplies – add. Participant Prizes)	\$	13.46
5884	Nicholas Wentworth (Augmented Reality Sandbox Button Box & Installation)	\$	60.00
5885	Graphics 3, inc. (2022 Spring Newsletter Reproduction w/Mailing Services)	\$	887.95
5886	Ceres Solutions (Fuel for Expedition – June 2022 Statement)	\$	58.25

*Chuck Howard moved to accept the claims for the May 11 and June 8, 2022 Steuben County Soil and Water Conservation District; seconded by Beth Williams. Motion carried.*

**VI. NEXT BOARD MEETING**

**Wednesday, July 13, 2022 – 5:00 p.m.**

- Angola USDA Service Center  
1220 N 200 W, Suite L, Angola, 46703

The Board moved future Steuben County SWCD Board meetings back to the USDA Angola Service Center.

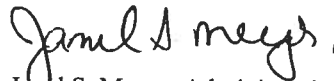
**VII. ADJOURNMENT**

There being no further business to come before the Steuben SWCD, Board Chair Hart called for a motion to adjourn.

*Beth Williams moved to adjourn the June 8, 2022 Steuben County Soil and Water Conservation District (SWCD) Board meeting. Seconded by Chuck Howard. Motion carried.*

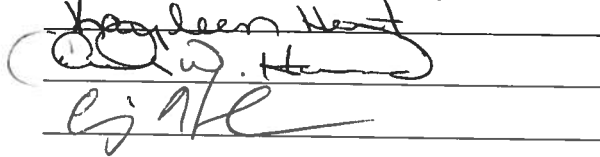
Meeting adjourned by Board Chair Hart at 6:39 p.m.

Minutes respectfully submitted by:



Janel S. Meyer, Administrative Coordinator

Minutes approved by Steuben County SWCD Board



7/13/2022 (Date)