

**STEUBEN COUNTY
SOIL AND WATER CONSERVATION DISTRICT**

Peachtree Plaza 200 – 1220 N 200 W STE L – Angola, IN 46703

260-665-3211, Ext. 3 - www.steubenswcd.org

MINUTES

STEUBEN COUNTY SWCD BOARD MEETING

Angola USDA Service Center • 1220 N 200 W, Suite L, Angola, Indiana 46703

April 17, 2024

IN ATTENDANCE

District Supervisors

Kayleen Hart, Chair
Craig Holman, Board Supervisor
Chuck Howard, Vice Chair
David Perkins, Board Supervisor
Beth Williams, Secretary

Natural Resource Conservation Service (NRCS)

Arthur Franke, District Conservationist

Associate Supervisors

Brad Hamlin
Ryan Waite

Steuben County Soil & Water
Conservation District (SWCD)

Janel Meyer, Administrative Coordinator
Aimee Wentworth, Resource Conservationist

I. CALL TO ORDER

Steuben County SWCD Board Chair Kayleen Hart called the meeting to order at 5:31 p.m. Board Supervisor Chuck Howard administered the oath of office to Board Supervisor Craig Holman. Craig was reelected to the Steuben County SWCD Board at the March 14, 2024 Annual Meeting; however, he did not receive the oath, per IC 14-32-4, as Craig was unable to attend the meeting. Administrative Coordinator Janel Meyer advised claim #6161 and a Fawn River Watershed Land Treatment Project (WLTP) grant and District Cost-Share application were added to the agenda.

II. MINUTES OF THE LAST MEETING (3-14-24)

Board Chair Hart asked the Supervisors to consider the minutes of the March 14, 2024 SWCD Board meeting. There being no further additions or corrections, she requested a motion to approve.

A motion to approve the minutes of the March 14, 2024 Steuben County Soil & Water Conservation District (SWCD) Board meeting, as presented, was made by Beth Williams. Seconded by David Perkins. Motion carried.

III. TREASURER'S REPORT

Janel provided a financial report for March 1 – March 31, 2024. The financial reports were sent to the Board Supervisors for review in advance of the meeting. A hard copy was also provided in the Supervisors' folders. *Report for period ending March 31, 2024:*

General Fund - All Accounts

Checking	\$ 56,523.09
Statement Savings	<u>42,124.69</u>
Total	\$ 98,647.78

Checking account

<i>balance 2/29/24</i>	<i>\$ 58,470.24</i>
<i>Receipts</i>	<i>\$ 3,485.00</i>
<i>Disbursement</i>	<i>(<u>\$ 5,432.15</u>)</i>
	<i>\$ 56,523.09</i>

Savings account

<i>balance 2/29/24</i>	<i>\$ 42,110.39</i>
<i>Receipts</i>	<i>\$ 14.30</i>
<i>Disbursement</i>	<i>(<u>\$ 0.00</u>)</i>
	<i>\$42,124.69</i>

March checking account receipts totaled \$3,485.00 (R3679-R3696) which included Steuben SWCD FY24 Affiliate Memberships, native plant kit sales, and registration fees for the July 16, 2024 Steuben SWCD Conservation Camp and 2024 Indiana Master Naturalist program.

Savings account interest totaled \$14.30.

Disbursement was \$5,432.15 (Claim #6139 - #6149). This included annual meeting expenses, 2023 Annual Report printing/ mailing services, dues and subscriptions, operating expenses, travel expenses [February 26-27, 2024 Indiana District Employee Association (IDEA) Director's Meeting & Professional Development Program for Resource Conservationist Aimee Wentworth], and sponsorship for the 2024 Steuben County 4-H Fair.

Additional information provided with the monthly claims for Board review and verification included: 1. March 2024 checking & savings account bank statements and reconciliations; 2. March 2024 deposit/check detail and general ledger reports; 3. Staff payroll approval form, time sheets, compensatory time logs (4/5 and 4/19/24 pay periods); and 4. March 2024 vehicle log.

Board Chair Hart asked whether there were any questions or comments regarding the Treasurer's report. Hearing none, she called for a motion to approve.

David Perkins moved to approve the Steuben County Soil and Water Conservation District (SWCD) Treasurer's Report for the period ending March 31, 2024, as presented. Seconded by Craig Holman. Motion carried.

IV. COMMITTEE REPORTS

a. Natural Resources/Technical Assistance

Beth Williams, Chair

i. Agricultural Improvement Act of 2018 (Farm Bill) / NRCS / FSA

1. NRCS District Conservationist Arthur Franke reviewed the annual National Civil Rights responsibilities and expectations for agency partners.

Chuck Howard moved to approve the Steuben County Soil and Water Conservation District (SWCD) Board membership responsibilities, program delivery responsibilities, and public notification responsibilities per the USDA Civil Rights and Equal Employment Opportunity (EEO) requirements. Seconded by David Perkins. Motion carried.

Board Chair Hart and Arthur completed the Affirmation of Review.

2. Talking Points were provided in the Supervisors' folders. Arthur discussed Avian Influenza and the requirement to use various biosecurity protocols when visiting all livestock facilities. Art shared he continues to be busy with the Environmental Quality Incentives Program (EQIP) and Conservation Stewardship Program (CSP). He has 15 CSP applications; 12 forestry and 3 cropland-related. Seven have been preapproved. There have been 5 Wetland Reserve Easement (WRE) offers. Four have been accepted, pending title searches, and the other may not be approved until next year when additional appropriations are available.
3. Kayleen Hart, Farm Service Agency (FSA) Program Technician, reported they are reviewing program reports and checking for/correcting errors. She also shared crop acreage reporting will be beginning shortly. Producers that want to participate in many USDA programs must file timely acreage reports to remain eligible for program benefits.

ii. Watershed Projects and Organizations/SWCD

-Southeastern Lake Michigan Basin: St. Joe River West (HUC 8) (Lake Michigan)

Sub-watersheds:

1. Pigeon Creek

- a. Janel shared the 24.3-acre Pasture/Hay (Forage/Biomass) planting in the Otter Lake sub-watershed of Pigeon Creek was completed (application approved at the March 14, 2024 SWCD Board meeting). She advised \$905 is available in the Pigeon Creek WLTP grant.

2. Fawn River

- a. A copy of the Fawn River postcard was provided (Board approved the postcard mailing at the March 14, 2024 SWCD meeting). Janel reported a couple of inquiries about the funding had been received.
- b. Janel presented a 5-acre Pasture/Hay (Forage/Biomass) planting application in the Snow Lake sub-watershed of Fawn River (landowner received a Fawn WLTP postcard). The project will be converting cropland into pasture on a field classified as highly erodible (HEL). It was planted to soybeans in 2023. The Board discussed the project location and benefits of adding the conservation practice and approved the planting.
Beth Williams moved to approve the 5.0-acre Hay/Pasture (Forage/Biomass) Planting project in the Snow Lake sub-watershed of Fawn River using the Steuben County Soil and Water Conservation District (SWCD) 2022 Fawn River Watershed Land Treatment Project (WLTP) grant. Seconded by Chuck Howard. Motion carried.

- c. Art reviewed a 0.5-acre filter-strip/critical area planting project in the Town of Orland sub-watershed of Fawn River. The proposed planting area surrounds a pond with a 6-ft. average bank width. The landowner would like to convert the area to a native planting to (1) decrease maintenance requirements and (2) benefit pollinator species. Art discussed the SWCD grant and NRCS CSP/EQIP programs with the landowner. With EQIP, the project, if approved, would not be able to begin until spring 2025. The Board discussed the project, project location, seeding vs. planting plugs, and benefits of adding the conservation practice. They approved the planting should the landowner choose the Fawn WLTP cost-share grant. Art will follow-up with the landowner to determine how he wants to proceed.

Chuck Howard moved to approve the 0.5-acre Filter Strip/Critical Area Planting project in the Town of Orland sub-watershed of Fawn River using the Steuben County Soil and Water Conservation District (SWCD) 2022 Fawn River Watershed Land Treatment Project (WLTP) – with planting following the

approved seeding methodology per the Indiana Department of Natural Resources (IDNR) Lake and River Enhancement (LARE) program guidelines.

3. Friends of the St. Joseph River (FotSJR)
 - a. Aimee provided a brief report on the FotSJR January-March meetings, including: (1) the FotSJR Board approved purchasing liability and Directors & Officers insurance; (2) the State of Michigan is proposing budget cuts – cutting 1/3 of the funding for their conservation districts and cutting the Michigan Agriculture Environmental Assurance Program (MAEAP) funding in half, limiting field positions to the Western Lake Erie Basin (WLEB); and (3) a Dowagiac River Longitudinal Survey website presentation was provided [the site is not live, yet; there are several story maps with various statistics and survey results from summer 2023 (9 field days between June and September)].
 - b. The next meeting is scheduled for April 25, 2024 via Zoom.
4. St. Joseph River Basin Commission (SJRBC)
 - a. Janel advised she was unable to attend the March 14, 2024 quarterly meeting due to a conflict with our annual meeting. The SJRBC 24th Annual Symposium will be held on May 17, 2024 from 12-4 p.m. Following the Symposium, the FotSJR will host their 16th Annual Watershed Celebration from 4-9 p.m. Staff will be assisting the LaGrange County SWCD with an educational event on the 17th and will not be able to attend either meeting.

-Western Lake Erie Basin (WLEB): St. Joe River East (HUC) (Lake Erie).

Sub-watersheds:

1. Upper St. Joe River – Includes Fish Creek, Nettle, and West Branch Sub-Watersheds
 - a. Janel and Art participated in the Regional Conservation Partnership Program (RCPP) Technical Committee meeting on March 28, 2024. This is the third year for the tri-state RCPP which was awarded \$7.8 million for a five-year period. Funding is used for producers/landowners in the WLEB to implement conservation practices to improve water quality. The meeting was held to discuss the approved practice list and various support practices other counties would like added. Art advised Steuben receives few applications since only 1/3 of the county falls within the WLEB. Applications he receives typically have tracts in other watersheds. He reported it's easier to run them through general EQIP rather than RCPP because projects may not rank high enough for RCPP funding.
 - b. Art discussed a 1.6-acre pollinator planting project in the West Branch and Headwaters of Fish Creek. Most of the property is enrolled in the Healthy Forests Reserve Program (HFR). The landowner wants to convert five areas, formerly crop ground that has been unplanted for years, into pollinator habitat. Janel advised the only cost-share available is District funding. She will not know about the funding status of the Upper St. Joseph River WLTP grant application until mid-summer. The Board approved the project using District funding.

*David Perkins moved to approve the 1.6-acre Pollinator Planting project in the West Branch and Headwaters of Fish Creek using Steuben County Soil and Water Conservation District (SWCD) 2024 District Cost-Share funding.
Seconded by Beth Williams.*

iii. Entire County

1. Steuben County Lakes Council (SCLC)
 - a. Janel provided a brief report on the SCLC's January- March meetings, including: (1) the SCLC's annual meeting is scheduled for August 3, 2024 at the Pleasant Township Trustees Office; (2) Lake George received all permits for the dam reconstruction with bid opening on March 18 – construction will begin this summer; (3) Karen DeForest reported the Plan Commission is reviewing drainage and permit language for county ordinances; and (4) the June 5, 2024 Plan Commission meeting will include an agenda item regarding impervious ground surfaces for lot sizes.
 - b. Janel attended the SCLC March 15, 2024 Water Quality Committee meeting where the group discussed the future direction of their testing program.
 - c. The next meeting is scheduled for May 4, 2024.
2. Steuben County/Urban (IDEM CSGP/MS4)
 - a. Various Indiana Department of Natural Resources (IDNR) Certificate of Approvals/Permit for Construction for Steuben County projects were shared.
 - b. A copy of the April 11, 2024 Splash of Color – Steuben County Rain Barrel Revival news release was shared. Janel reported 6 of the 8 rain barrels have been claimed.

b. District Operations/Marketing

Chuck Howard, Chair

- i. SWCD Training/Public Relations, etc.

1. Field Visits/Trainings

- a. Steuben County Strategic Water Quality Monitoring Program (SCSWQMP) Committee Meetings • March 8, 20, and 28 & April 2, 3, and 17, 2024 (*virtual and in-person*). Janel provided a brief summary of the meetings, including: (1) new sampling sites were finalized – making the total number of Steuben County monitoring locations 18 for 2024 sampling; (2) 2 Trine students have been hired by Americorp; (3) sonde/sampling training for the Committee is scheduled for May 15 – the Committee is the backup sampling crew, as required; (4) Committee is narrowing-down what pharmaceuticals to include in testing; (5) MS4 sponsoring a “Partners in Water Resource Protection” billboard to run mid-June to July on U.S. 20; and (6) City of Angola Center Lake and Common’s Park Wetland drone pictures were provided to the Board for review – Janel also shared that City of Angola MS4 Coordinator Kris Thomas expressed concerns how Common’s Park Wetland is functioning (wetland maintenance falls under the City’s new stormwater permit). Each Supervisor received a 1-page summary document for the SCSWQMP with links to the sampling location map and 2023 monitoring program results. Janel asked the Board to consider providing up to \$2,500 cash in-kind support for FY24 water monitoring.

David Perkins made a motion to approve the Steuben County Soil and Water Conservation District (SWCD) \$2,500 support for the Steuben County Strategic Water Quality Monitoring Program (SCSWQMP) for FY24. Seconded by Beth Williams. Motion carried.

- b. ILMS 2024 Outreach Committee & Board Meetings • March 11 and April 3, 2024 (*virtual and in-person*). Janel participated.
- c. NE Indiana Tri-State Regional Science Fair • March 16, 2024. This year’s winners included “Can trash make biofabrics stronger?” (1st Place), “Determining if increased plant populations can keep up with the global population (2nd Place), and “Do biological absorbents absorb pollution?” (3rd place).
- d. Angola Post No. 31 American Legion Dinner • March 20, 2024. Board Chair Hart and Janel attended to accept a \$1,000 donation to the Steuben SWCD.
- e. ILMS Conference • March 21-22, 2024. Janel reported the Indiana Lakes Management Society Annual Conference at Pokagon was well-attended and well-received. The 2024 conference had the largest number of registrations and sponsorships compared to prior ILMS annual meetings.
- f. IMN Alumni Group & Planning Meetings • March 23, 2024. Aimee shared 9 participants registered and attended. Indiana State Department of Agriculture Resource Specialist Kate Sanders presented a program about native plants versus nonnatives, especially in the home landscape.
- g. IDEA Conference Meeting • April 3, 2024. Aimee attended the meeting at Potawatomi Inn with others interested in helping plan the 2026 IDEA fall conference.
- h. Soil Guardians of Dekalb and Steuben Quarterly Meeting • April 4, 2024 (*virtual*). The Soil Guardians urban soil health working group will host a program call-out meeting on May 21, 2024 from 6-7 p.m. at the Waterloo Grant Township Public Library to share information about the group, volunteer opportunities, and to discuss the importance of soil health.
- i. Trine Rinker-Ross School of Sciences Meeting • April 5, 2024. Members of the SCSWQMP were invited to participate on the Academic Advisory Board to help shape the new Environmental Science program.
- j. Indiana Master Naturalist Jr. Program • April 11, 2024. Aimee assisted Kate Sanders with a water and wetlands session for the Noble County workshop at Gene Stratton-Porter State Historic Site. There were 18 students ranging in age from 9-12.
- k. IDEA Director’s Meeting • April 15, 2024. Aimee reported the IDEA Directors voted to raise dues from \$25 to \$50 per person. Directors will begin to check and see who is interested in their districts for the 2025 Career Development Program.
- l. IDEA Professional Development Education Module • April 16, 2024. Aimee led the session for 18 participants presenting the Enviroscope®, The Incredible Journey, Edible Soil Layers, and an event planning and lesson planning worksheet.

2. A copy of the January-March 2024 tally sheets were provided in Supervisors’ folders.

ii. Indiana Conservation Partnership

1. Art, Kate, and SWCD staff completed the Steuben County Winter-Spring Tillage Transect on April 1 & 2, 2024. Art advised the group noted more tillage – likely from the dry/mild fall which allowed

producers easy field access. Cover crops may also have been lower; however, the data still needs to be summarized.

- iii. Association of Soil and Water Conservation Districts (IASWCD)
 - 1. Board and Associate Supervisors received a flyer about the new IASWCD Board Certification Program (BCP). This program offers training modules and resources to help Supervisors strengthen their individual impact.
 - 2. Janel asked the Board to start considering individuals for the Steuben County River Friendly Farmer (RFF) award. Award nominations must be submitted online by June 7.
- iv. Indiana State Department of Agriculture (ISDA)
 - 1. Aimee provided a summary of the 2024 LaGrange-Steuben SWCD Joint Annual Meeting evaluations. Most attendees rated the meal, meeting location, and entertainment “good” or “excellent.” Most attendees were rural and farm residents followed by lake and residential. One interesting item is LaGrange attendees preferred entertaining presentations while the Steuben attendees preferred educational presentations. The only negative comment was from two attendees who thought the Dumpster Drummer presentation was not a “great fit” for the crowd. A copy of annual meeting news release was provided for review.
 - 2. No District Support Specialist (DSS)/Resource Specialist (RS) update was provided.

c. **Budget and Finance** **Kayleen Hart, Chair**

- i. High Performance Government (HPG) Network The Steuben County Commissioners approved a comprehensive job description update, job category review, and wage analysis to be completed this year. HR requested all Department Heads review/update job descriptions. Janel worked with Board Chair Hart on this task. She advised the Administrative Coordinator title was changed to District Coordinator since the position is responsible for managing all Soil and Water department programs and the Resource Conservationist description was updated to include more educational duties. A copy of the updated descriptions will be mailed to all Supervisors. Steuben County Human Resources (HR) also entered into an agreement with HPG to develop a customized plan that could include steps towards exploring different pay structures and examining effective employee engagement strategies. Employees were recently sent an employee engagement survey.

- ii. Annual Plan Each Supervisor received a copy of the Annual Plan in their packet. She asked the Board to review and provide feedback prior to the May meeting to finalize the document. The Board reviewed the Steuben County SWCD Chair, Vice Chair, Secretary, and Steuben SWCD Committee assignments.

A motion was made by David Perkins to keep the Steuben County Soil and Water Conservation District (SWCD) Chair, Vice Chair and Secretary positions the same as 2023 (Kayleen Hart, Chair; Chuck Howard, Vice Chair; Beth Williams, Secretary). Seconded by Craig Holman. Motion carried.

David Perkins made a motion to keep the Steuben County Soil and Water Conservation District (SWCD) Committee Assignments the same as 2023: Beth Williams, Chair of the Natural Resources Committee with Member Chuck Howard; Chuck Howard, Chair of District Operations with member Kayleen Hart; Kayleen Hart, Chair of the Budget and Finance Committee with member Craig Holman; and David Perkins, Chair of the Information and Education Committee with member Craig Holman. Seconded by Chuck Howard. Motion carried.

- iii. Credit Card and Meal SOP Review Credit Card and Meal SOP Review A final copy of the credit card and meal Standard Operation Procedure (SOP) was provided to the Board. Janel updated the credit card SOP to reflect the Amazon Pay by Invoice option with a \$1,000 open line of credit maximum, a name change of “Ceres Solutions” to “Keystone Cooperative”, and removal of vendors the SWCD no longer uses. Board Chair Hart asked the Board members if there were any questions or concerns. Hearing none, she called for a motion to approve.

Beth Williams motioned to accept the 2024 Steuben County Soil & Water Conservation District (SWCD) Standard Operating Policy (SOP) for Credit Cards. Seconded by Chuck Howard. Motion carried.

Beth Williams motioned to accept the 2024 Steuben County Soil & Water Conservation District (SWCD) Standard Operating Policy (SOP) for Purchasing Meals for District Activities. Seconded by Chuck Howard. Motion carried.

The SOPs were presented to Board Chair Hart, Aimee, and Janel for signatures.

d. Information and Education

David Perkins, Chair

- i. Drainage Board (DB)
Janel shared the Surveyor has initiated several hearings to increase maintenance fees to help bring units out of debt. Steuben County's aging infrastructure continues to require regular maintenance, repairs, and updates.
- ii. Food Plot Seed Pickup
Janel requested Board approval to purchase 250 stamps for the food plot seed notification postcards.
David Perkins moved to approve the Steuben County Soil and Water Conservation District (SWCD) completing a mailing for the food plot seed notification postcards, up to 250 total. Seconded by Beth Williams. Motion carried.
- iii. Steuben County Education Events
Janel requested official Board motions to support various upcoming Steuben SWCD educational events.
 1. July 16, 2024 Conservation Camp
Beth Williams made a motion to (1) approve purchasing refreshments/food and materials/supplies and (2) offer a \$5.00 scholarship for Steuben County youth ages 8 to 14 for the Steuben County Soil and Water Conservation District (SWCD) July 16, 2024 Conservation Camp as this event furthers the mission of the Steuben County SWCD. Seconded by David Perkins. Motion approved.
 2. September 10, 2024 4th Grade Youth Conservation Field Day
Chuck Howard motioned to (1) approve the purchase of educational materials and bags/backpacks, (2) support refreshments/food for the presenters and volunteers, and (3) approve the Dumpster Drummers performance for the September 10, 2024 4th Grade Youth Conservation Field Day as this event furthers the mission of the Steuben County Soil and Water Conservation District (SWCD). Seconded by Craig Holman. Motion carried.
 3. 2024 Steuben County Life
Chuck Howard made a motion to (1) support refreshments and approve the purchase of materials/supplies for the 2024 Steuben County Life class; (2) approve the \$50 registration fee for all participants; and (3) exempt speakers and Steuben County Life planners from paying the registration fee as this event furthers the mission of the Steuben County Soil and Water Conservation District (SWCD). Seconded by Craig Holman. Motion carried.
- ii. 4-H/Purdue Extension/SWCD/Other Educational and SWCD Projects
Aimee report:
 - 12 individuals registered for the spring IMN workshop; there were 16 spots available. The first session is scheduled for April 27. An IMN news release was printed on the front page of the Herald Republican's February 9, 2024 edition.Janel report;
 - 3 banner designs were presented; the Board selected the design they preferred.
 - Janel requested Board support for the Steuben County 4-H Fair Soil & Water Award sponsorship.
Craig Holman motioned to approve the Steuben County Soil and Water Conservation District (SWCD) \$25 Steuben County 4-H Soil & Water Award sponsorship. Motion seconded by David Perkins. Motion carried.
 - Janel requested approval to pay the invoice for the Stewardship Week materials as soon as it's received.
Chuck Howard motioned to approve the Steuben County Soil and Water Conservation District (SWCD) payment to Ft. Wayne Newspapers for the 2024 Stewardship Week Material printing as soon as received. Seconded by Craig Holman. Motion carried.
 - Two invasive species articles featuring the Steuben County SWCD were shared with the Board (March 2, 2024 Herald Republican).

V. CLAIMS

6146	IDEA (FY24 Dues for Steuben County SWCD Staff)	\$	50.00
6147	Steuben County 4-H Fair Board (2024 4-H Fair Sponsorship)	\$	250.00
6148	USPS (2 Rolls of Forever Stamps)	\$	136.00
6149	LaGrange County SWCD (March 14, 2024 Annual Meeting Dinner & Supplies)	\$	1,365.61
6150	Walmart (Materials/Supplies for IMN Program & IDEA April 16, 2024 Session)	\$	71.12
6151	Indiana DNR (July 16, 2024 Steuben SWCD Conservation Camp Shelter Rental Fee)	\$	56.00
6152	Keystone Cooperative (Fuel for Expedition – April 2024 Statement)	\$	136.82
6153	LaGrange County SWCD (2024 NE Regional Science Fair Award Sponsorship)	\$	67.00
6154	Riverview Nursery, Inc. (Waters-Edge Native Plant Kits – 4 Kits)	\$	156.00
6155	Pokagon State Park (2024 IMN Field Guides & Binders/Tabs)	\$	706.39
6156	Graphics 3, Inc. (Fawn River Postcard Printing w/Mailing Services)	\$	325.23
6157	USPS (US Marketing Mail Permit Renewal)	\$	320.00
6158	Janel Meyer (Reimbursement per SWCD SOP-2024 IMN Refreshments from SAMS Club)	\$	218.60
6159	Amazon Payments, Inc. (Portable Podium for RB Display & Earth Day Pages)	\$	165.98
6160	Purdue A/R-The Education Store (2024 IMN Field Guides)	\$	457.12
6161	Aimee Wentworth (Reimbursement per SWCD SOP-IDEA Meeting Travel)	\$	121.99

Chuck Howard made a motion to approve the claims for the Steuben County Soil and Water Conservation District (SWCD) April 17, 2024 Board meeting. David Perkins seconded the motion. Motion carried.

VI. NEXT BOARD MEETING

May 8, 2024 – Board Meeting – 5:00 p.m.

- Angola USDA Service Center, 1220 N 200 W, Suite L, Angola, IN 46703

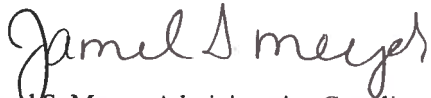
VII. ADJOURNMENT

There being no further business to come before the Steuben County SWCD, Board Chair Hart called for a motion to adjourn.

Chuck Howard moved to adjourn the April 17, 2024 Steuben County Soil and Water Conservation District (SWCD) Board meeting. Seconded by David Perkins. Motion carried.

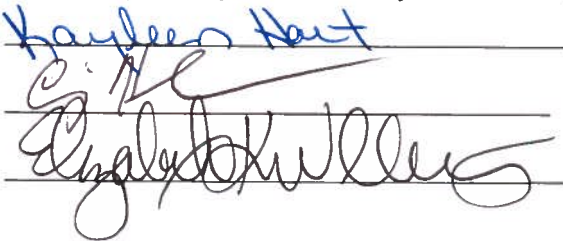
Meeting adjourned by Board Chair Hart at 7:12 p.m.

Minutes respectfully submitted by:



Janel S. Meyer, Administrative Coordinator

Minutes approved by Steuben County SWCD Board:



5/8/2024

(Date)